

NORTHEAST FRONTIER RAILWAY

**NOTICE INVITING EXPRESSION OF INTEREST FOR SHORTLISTING OF PACKAGED  
DRINKING WATER FOR SUPPLY IN RAILWAY STATIC CATERING UNITS IN ABSENCE  
OF RAILNEER**

NOTIFICATION NO. NFR-HQ0COMM(CATG)/6/2022

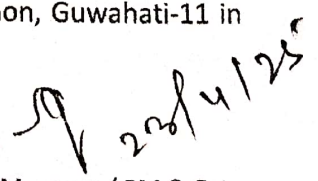
DATED 23/04/2025

Applications in the prescribed format is hereby invited from the Interested Manufacture Companies/firms for short listing of Packaged Drinking Water for supply in static Catering Units over Northeast Frontier Railway only.

The application form may be obtained from the office of Chief Commercial Manager ( PM & PS), Northeast Frontier Railway, Maligaon, Guwahati-11 by hand on payment of Rs. 2800 (Rs.2500/- + Rs. 300/-@ 12% GST) from 10:00 hrs of 24.04.2025 or by post by sending a Demand Draft of Rs.2850/- (Rs.2500/- + Rs. 300/-@ 12% GST + Rs.50 Postal charge). The form can also be downloaded from the website [www.nfr.indianrailways.gov.in](http://www.nfr.indianrailways.gov.in). If the form is downloaded from Railway website i.e. [www.nfr.indianrailways.gov.in](http://www.nfr.indianrailways.gov.in), the same should be submitted along with a Demand Draft of Rs.2800/-, issued in favour of PFA, Northeast Frontier Railway, Maligaon. The firm should have Bureau of Indian Standards approval and annual turnover of Rs.3 Cr. (Rupees Three Crore only) p.a. during last two financial year, i.e. 2023-24 & 2024-25 from sale of beverage items packaged drinking/mineral water.

The firm should submit a participation fee of Rs. 1,00,000/- (Rupees one lakh only) through Demand Draft issued in favour of PFA, Northeast Frontier Railway, Maligaon. The fee amount shall be refundable only to those applicants whose products are not approved. The Railway reserves the rights to accept/ reject any application any point of time without assigning any reason.

The applications forms duly filled in along with requisite documents should be addressed to: CCM(PM & PS), Northeast Frontier Railway, Maligaon, Guwahati-11 and should be submitted or reach by post at CCM(PM & PS) Office, Northeast Frontier Railway, Maligaon, Guwahati-11 in between from from 10.00 hrs of 24/04/2025 to 17.00 hrs of 14 /05/2025.

  
Dy. Chief Commercial Manager / PM & Catg  
Northeast Frontier Railway, Maligaon

Form No: \_\_\_\_\_

Receipt No. \_\_\_\_\_

**CHIEF COMMERCIAL MANAGER (PM & PS)**  
**NORTHEAST FRONTIER RAILWAY**  
HEADQUARTER'S OFFICE  
MALIGAON, GUWAHATI-11

**APPLICATION FOR EOI**

(FOR SUPPLY OF PACKAGED DRINKING WATER FOR STATIC CATERING UNITS IN ABSENCE OF RAILNEER)

M/S \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TEL/ MOBILE \_\_\_\_\_

E-MAIL ID \_\_\_\_\_

## INSTRUCTIONS

1. The application form may be obtained from the office of Chief Commercial Manager ( PM & PS ) , Northeast Frontier Railway , Maligaon , Guwahati-11 by hand on payment of Rs. 2800 ( Rs.2500/- + Rs. 300/-@ 12% GST) from 10:00 hrs. of 24.04.2025 or by post by sending a Demand Draft of Rs.2850/- ( Rs.2500/- + Rs. 300/-@ 12% GST + Rs.50 Postal charge).The form can also be down loaded from the website [www.nfr.indianrailways.gov.in](http://www.nfr.indianrailways.gov.in). If the form is downloaded from Railway website i.e. [www.nfr.indianrailways.gov.in](http://www.nfr.indianrailways.gov.in), the same should be submitted along with a Demand Draft of Rs.2800/-, issued in favour of PFA, Northeast Frontier Railway , Maligaon .
2. In the space given on the top of the form (A) , indicates the brand and product of the packaged drinking water (PDW) for which short-listing being sought for, to supply for sale through static catering units at railway stations over NF Railway. One form is valid for one brand only.
3. This form is available free of cost for SSI Units, registered with NSIC.
4. Information desired in all column/fields are essential. An application made , must comply with the corresponding query. If the space provided is not sufficient, the applicant may use and attach extra sheet (s) . Application should fill all column/ fields. If any field is not applicable, to write 'Not Applicable'.
5. All details must be furnished along with required supporting documents duly attested by self.
6. Northeast Frontier Railway reserves the right to reject any application at any point of time without assigning any reason.
7. Northeast Frontier Railway's decision on Short-listing of brands shall be final and binding.
8. Package Drinking Water will be sold as per Railway approved rate @ Rs.15/- (Rupees fifteen only ) per bottle of 1000 ml and @Rs.10/-(Rupees ten only) per bottle of 500 ml .
9. The short- listing will be valid for a period of one year which may be renewed thereafter subject to satisfactory performance and fulfillment of laid down conditions.
10. A participation amount of Rs.1,00,000/- ( Rs. one lakh ) for each brand separately, has to be deposited by the applicant along with the application form in the form of demand draft, drawn in favour of Principal Financial Advisor, Northeast Frontier Railway, Maligaon. The participation amount shall be refundable only to those applicants whose brands are not approved for shortlisting.
11. Applicant's turnover per annum from sale of beverage items, packaged drinking/mineral water in the last two financial year 2023-24 and 2024-25 must not be less than Rs. 3,00,00,000/- (Rupees Three Crores).
12. Firms applying shortlisting should fulfill the eligibility criteria as mentioned in Form A.
13. NFR reserves the right to collect the samples of the products and getting them examined in the appropriate laboratories and also inspect the production facilities as and when it is felt necessary.

14. In case of any irregularity found in any product, the product shall be liable to be banned for sale over Northeast Frontier Railway. Repeated irregularities in regard to quantity and quality will make the firm liable to be blacklisted.
15. In case the validity of the certificates expire during the shortlisting process or during currency of the shortlisting period, the company shall submit the valid certificate issued by the concerned authority within 15 days of expiry of the validity of the certificates . Till such time, the party concern will execute an affidavit regarding submission of the valid certificate.
16. The shortlisting will give an undertaking to ensure the legible display of date and quantity prescribed by the Railway and each bottle should have suitably mark, name of material, batch number, code number, price, date of packing, period of best before use, net weight and CRUSH THE BOTTLE AFTER USE.
17. The packaging of the bottle needs to be of food grade as per prescribed norms.
18. Shortlisted companies/ farms shall be responsible for supplying their brand product of PDW to catering units over NFR in absence of Rail Neer. If the licensee of the catering stall of any station refuses to purchase the shortlisted brand of PDW, the same will be recorded in writing from the licensee with reason and submit to the office of Chief Commercial Manager ( PM & PS ) , Northeast Frontier Railway , Maligaon , Guwahati-11.
19. Once shortlisted, the participation fee of the firm/ company will be kept as security deposit with Railway for the entire duration of shortlisted period plus six months( Claim lodgment period).

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### FORM-A

Application form for.....Brand of.....(product) for bringing them on shortlisted/ approved list of Northeast Frontier Railway.

Details of participation amount Rs.1,00,000/-(Rupees one lakh only) issued in favour of Principal Financial Advisor, Northeast Frontier Railway, Maligaon should be furnished below:

D.D. No	Issuing bank and address	Amount in Rs.	Date

SL	Particulars	Details		Encl No.
1	Name of product			
2	Name of brand (Enclose relevant copy of Certificate pertaining to brand registration )			
3	Name and address, in full, of the manufacturer of the brand with telephone and fax No.(use extra sheet if required)	Office		
		Plant/Factory		
4	Status of the applicant – Proprietorship/ Partnership/Private company/Cooperative/SSI (Copy of the incorporation certificate, partnership deed, Memorandum of Association & Articles of Association, etc to be enclosed)			
5	Applicant's turnover per annum from sale of beverage items, packaged drinking, mineral water in the last two financial year 2023-24 and 2024-25 not less than Rs. 3,00,00,000/- . Enclose Audit report with Balance sheet , P&L Account, duly audited by CA or enclosed a published report	2023-24	2024-25	
6	Applicant's turnover per annum from the specific brand for which short listing is sought, for the last two financial year 2023-24 & 2024-25 (Enclose a certificate from Chartered Accountant, certifying the turnover )	2023-24	2024-25	
7	Valid license issued by Competent Authority-Health license/PFA/FSSAI /FPOI/BIS etc. (enclose attested Copy of license)			

8	Test report from a government approved/NABL accredited laboratory, not older than 03 months, certifying that the product is fit for human consumption and that the product conforms to specifications and standards as per BIS norms (minimum 04 process RO-BIS certification) (Attested copy of the test reports of brand to be submitted).		
9	Details of national/regional distribution network (Enclose list of authorized distributors/dealers)		
10	Documents to be submitted by SSI units i. Certificates issued by NSIC for registration as SSI/MSME units, to manufacture the particular brand of PDW. (Enclose attested copy of registration) ii. Performance report/purchase orders of various supply orders executed through DGS&D, other organization(S) of reputation. (Attested copies to be submitted)		
11	Solvency certificate from a scheduled/nationalized bank		
12	Details of testing facility available in the factory/plant.(Please specify in house outsourced facilities)		
13	Permanent Account Number (PAN) (Enclose attested copy)		
14	GST registration no.( Enclose attested copy.)		
15	Affidavit of the applicant that the party has not been banned/blacklisted by IRCTC and Indian Railways.(To be submitted in original of Rs.10/-non Judicial stamp paper, duly notarized)		
16	Specification of the product & packing materials.(to attach extra sheet if required)		
17	Details of supplies made during last year (2024-2025). Enclose copies of Orders.		
18	Latest test report of water quality from official testing agency of state/central govt, which should not be more than three months old.		

Note: SSI-Small Scale Industries Unit, NSIC-National Small Scale Industries Corporation Ltd.