

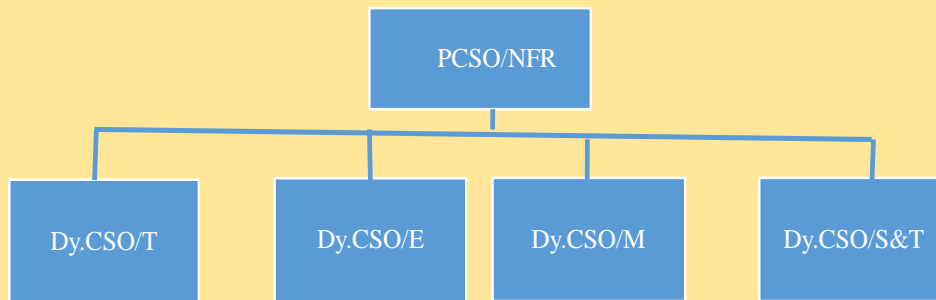
NFR Safety Branch

Suo Moto Disclosure under Section 4(1)(b) of RTI Act

SN	Items	Remarks
(i)	The particulars of its organisation, Functions and duties.	Safety Organisation Chart (attached) Functions and duties :- Safety related activities.
(ii)	The power and the duties of its officers and employees.	Powers are as per Model Schedule of power (SOP) NFR. Duties:- Safety related activities.
(iii)	The procedure followed in the decision making process, including channels of supervision and accountability.	Decision making process is made by Railway Board which is followed.
(iv)	The norms set by it for the discharge of its functions.	Norms as per extent rules and guidelines.
(v)	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.	Zonal Disaster Management Plan is available in NFR website.
(vi)	A statements of categories of documents that are held by it or under its control.	Categories of documents:- Budget, Fund, Expenditure, Audit matters, MCDO, RTI, Award, Safety shield, Untoward incident & Unusal, Disaster management, Crisis management, Inspection, Training, MP, MLA & Parliament, Industrial relations, Safety measures, Rajbhasa, Meetings, Vigilance, Misc, Reports, Statements.
(vii)	The particulars of any arrangement that exists for consultation with, or representation by, the member of the public in relation to the formulation of its policy or implementation thereof.	Policy is framed by Railway Board.
(viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those	No such Boards, councils, committees and other bodies are constituted in Safety branch

	boards,councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.	
(ix)	Directory of its officers and employees.	Telephone directory is prepared and circulated by S&T department.
(x)	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	Monthly salary is paid by Personal and Accounts Branch.
(xi)	The budget allocated to each of its agency, including the particulars of all plans,proposed expenditure and reports of disbursements made.	No Capital budget for Project work. Only Revenue Budget for day to day functioning.
(xii)	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	There is no such subsidy programmes executed by Safety Branch.
(xiii)	Particulars of recipients of concessions, permits or authorisations granted by it.	Concessions, permits or authorisations is not granted by Safety Branch.
(xiv)	Details in respect of the information, available to or held by it, reduced in an electronic form	Zonal Disaster Management Plan is available in electronic form on NFR website.
(xv)	The particulars of facilities available to citizens for obtaining information , including the working hours of a library or reading room, if maintained for public use.	There is no Public library and reading room in safety branch.
(xiv)	The names, designations and other particulars of the Public information officers.	R. K. Mandal, Dy CSO/Mech/HQ and CPIO N F Railway, Maligaon, Guwahati-781011

SAFETY/NFR ORGANISATION CHART AT HQ-LEVEL



- Safety Counselors & Ministerial staff are with respective Dy.CSOs