



ANNUAL REPORT

2020-21



**MULTI DISCIPLINARY ZONAL TRAINING
INSTITUTE, N.F. RAILWAY
ALIPURDUAR JUNCTION
AN ISO 9001:2015 & 14001:2015 CERTIFIED INSTITUTION**

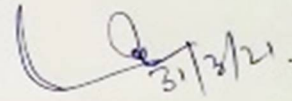
MULTI DISCIPLINARY ZONAL TRAINING INSTITUTE:
NORTHEAST FRONTIER RAILWAY: ALIPURDUAR JUNCTION

No.Z/TR/Programme / Pt-I /2020-21

Date- 31.03.2021

The Annual Report for the year 2020-21 of Multi disciplinary Zonal Training Institute, N.F Railway , Alipurduar Junction is sent herewith as per APPENDIX-IV of the 'Manual on Management of Training' for your kind perusal please.

This Annual Report shall also be available on MDZTI's Website: www.nfr.railnet.gov.in/zts.



(T.K Dutta)

Principal/ MDZTI/N.F Railway/APDJ

MAILING LIST

PS to PCOM/N.F Railway/MLG
PS to PCPO/N.F Railway/MLG
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PS to CPO (Admn.)/N.F Railway/MLG
PS to CMM (Sales)/N.F Railway/MLG
PS to CTPM/N.F Railway/MLG
Dy.CEE/HQ/MLG

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ANNUAL REPORT OF MULTI DISCIPLINARY ZONAL TRAINING INSTITUTE, NORTHEAST FRONTIER RAILWAY, ALIPURDUAR JUNCTION, FOR THE FINANCIAL YEAR 2020-21

1) Name of the Training Institution: MULTI DISCIPLINARY ZONAL TRAINING INSTITUTE

2) Location of the Training Institution : ALIPURDUAR JUNCTION, N.F RAILWAY,

P.O- Alipurduar Junction, Dist. Alipurduar (West Bengal) PIN – 736123

3) Details of ISO and other certifications obtained: certification of ISO 9001:2015 (Quality management System Requirement) and ISO 14001:2015 (Environment Management System Requirements).

4) Telephone numbers of the training institution.

Railway	DOT/MTNL (with STD code)	Fax
34570	03564-253397	03564-253397
34572	03564-271002	03564-271002

5) Web site address of the Institution: www.nfr.railnet.gov.in/zrs

6) Date of setting up: 17th APRIL 1958

7) Details of the In-charge :

i) Name	SRI TAPAS KUMAR DUTTA
ii) Designation	Principal / MDZTI/N.F Railway /APDJ
iii) Mobile number	9002052006
iv) E -mail address	zrti1958@gmail.com

8. Objectives of the training Institution: The training Institute is committed to impart training to the staff to make them organizationally effective personnel with pride in their job and faith in management and to meet the organizational objectives to ensure Safety in train operation and to provide customer oriented service.

9) Employees trained by MDZTI/APDJ during last 03 years

Training Figures (Calendar & Financial Year)					
CALENDAR YEAR	Calendar Year No. Of Courses (Figures Only)	Number of Trainees	FINANCIAL YEAR	Financial Year No. Of Courses (Figures Only)	Number of Trainees
2018	332	4162	2018-19	310	4103
2019	324	3580	2019-20	315	3503
2020	227	3601	2020-21	217	3
					863
Average	294.33	3781		280.66	3823

10)Capacity Utilization of MDZTI during the last 03 years

Capacity Utilization		2018-19	2019-20	2020-21
a.	Total Training capacity utilized in trainee days	91819	62542	77755
b.	% utilization of the training capacity	102.06%	73.61%	99.25%

11) Detailed of Courses conducted at MDZTI/APDJ:- Promotion/ Initial:-

Dept.	S/No	Category	Duration in Working days	Training Modules Covered as per the Authority.
Operating Initial/Prom. courses	01	ASM	75	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	02	Trains Passing	56	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)- (Trans passing Portion only)
	03	G & SR	21	Module No-TPT-20 Training Modules Approved by PCOM/NFR vide Case file No.ZRTI/Library/Pt-II/AP dated-26.04.2010
	04	Tr. Goods Guard	30	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	05	Goods Guard to Passenger Guard Promotional Course.	32	Module No-TPT-3 Training Modules Approved by PCOM/NFR vide Case file No.ZRTI/Library/Pt-II/AP dated-26.04.2010

	06	Section Controller	30	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	07	Trains Clerk	18	Module No-T-7 published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	08	Shunting Master	15	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	09	Multi-skilling for P/man, Gateman & Porter	30	Module No-TPT-19 Training Modules Approved by PCOM/NFR vide Case file No.ZRTI/Library/Pt-II/AP dated-26.04.2010
	10	Points man- 'B'	27	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	11	Gate man (Traffic)	22	Module No-TPT-13 Training Modules Approved by PCOM/NFR vide Case file No.ZRTI/Library/Pt-II/AP dated-26.04.2010
	12	Traffic Apprentices- Ph(I) at MDZTI " - Ph(II) at MDZTI " - Ph(III) at MDZTI " -Ph(iv) at MDZTI	30 75 30 32	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	13	Pre-promotional course for selection of AOM/ATM Gr.B (for SC/ST candidates only)	21	Training Modules communicated by GM(P)/MLG in time to time.

Commercial Initial/Prom. courses	01	Commercial Clerk	26	Training Module No.C2/CP2 published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017) & Training Module approved by PCCM/NFR/MLG vide Case file No.ZRTI/Library/Pt-III /AP dated-01.10.2010
	02	Ticket Collector/Examiner	26	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	03	ECRC	26	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	04	Commercial-cum-Ticket Clerk	40	Training Module approved by PCCM/NFR/MLG vide case file No-NFR-HQOCCOMM(TCS)/18/2020-O/o Dy.CCM/TCnCatg/HQ/NFR
	04	Comm'l Apprentices- Ph(I) at MDZTI ,, - Ph(II) at MDZTI	40 40	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	05.	Coaching Supervisor	26	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	06.	Goods Supervisor	25	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	07.	Commercial Supervisor	57	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	09.	Commercial Inspector	45	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	10.	Ticket Checking Supervisor	26	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	11.	Pre-promotional course for selection of ACM Gr.- B(for SC/ST candidates only)	21	Training Modules communicated by GM(P)/MLG in time to time.

Mechanical (Loco) Initial/Prom. courses	01	ALP to LP(Goods)	25	Training Module published vide E(MPP)2009/3/36 dated-26.10.2009 (RBE-191/2009) as LOCO-RNG-4
	02	LP(Goods) to LP(Pass.)	15	Stage wise Training Module for Loco Running publishedas LOCO-RNG-5
	03	Apprentices ALP	30	Training Module published vide E(MPP)2009/3/14 dated-05.06.2009 (RBE-99/2009) LOCO-RNG-1
	04	CLI Initial	12	Training Module published vide RB's L/No-E(MPP)2009/3/26 dated-13.07.2009 (RBE-127/2009)
Material Management Initial/Prom. courses	01	Sr./Jr. Clerk Initial	05 Weeks	Training Module published vide RB'S L/NO. E (MPP) 2019/3/49. Dated- 27.11.2019 (RBE NO. 205/2019)
	02	DMS Initial	05 Weeks	Training Module published vide RB'S L/NO. E (MPP) 2019/3/49. Dated- 27.11.2019 (RBE NO. 205/2019)
	03	CDMS Initial	05 Weeks	Training Module published vide RB'S L/NO. E (MPP) 2019/3/49. Dated- 27.11.2019 (RBE NO. 205/2019)
	04	Group -'D' initial	01 Week	Training Module published vide RB'S L/NO. E (MPP) 2019/3/49. Dated- 27.11.2019 (RBE NO. 205/2019)
	05	Group-'D' to Group-'C' Promotional	02 Weeks	Training Module published vide RB'S L/NO. E (MPP) 2019/3/49. Dated- 27.11.2019 (RBE NO. 205/2019)
	06	AMM Pre- selection Course (30% and 70% both)	02 Weeks	Training Module published vide RB'S L/NO. E (MPP) 2019/3/49. Dated- 27.11.2019 (RBE NO. 205/2019)

Engineering Initial/Prom. courses	01	Artesian/Sup to JE(Works)	06 month 02 weeks	Training Module published vide RB'S L/NO. E (MPP) 2019/3/46 Dated- 28.10.2019 (RBE NO. 182 &183/2019) &Training Modules Approved by IRICEN/PUNE
	02	Track maintainer to JE(P-Way)	06 month 02 weeks	Training Module published vide RB'S L/NO. E (MPP) 2019/3/46 Dated- 28.10.2019 (RBE NO. 182 &183/2019) &Training Modules Approved by IRICEN/PUNE
	03	App. SSE/JE(P-Way)	06 month 02 weeks	Training Module published vide RB'S L/NO. E (MPP) 2019/3/46 Dated- 28.10.2019 (RBE NO. 182&183/2019) &Training Modules Approved by IRICEN/PUNE
	04	App. JE(Works)	06 month 02 weeks	Training Module published vide RB'S L/NO. E (MPP) 2019/3/46 Dated- 28.10.2019 (RBE NO. 182&183/2019) &Training Modules Approved by IRICEN/PUNE
	05	Track maintainer Initial	30	Training Module published vide RB'S L/NO. E(MPP)2019 /3/46 dated-26.10.2019 (RBE No. 182/20190 and Training Module approved by IRICEN/PUNE
	06	Gate man(Engg.)	12	Training Module published vide RB'S L/NO. E(MPP)2019 /3/46 dated-26.10.2019 (RBE No. 182/2019 and Training Module approved by IRICEN/PUNE
	07	Gate man(Engg.) Promotional Course for Track maintainer	06	Training Module published vide RB'S L/NO. E(MPP)2019 /3/46 dated-26.10.2019 (RBE No. 182/2019 &Training Modules Approved by IRICEN/PUNE
	08.	Pre-promotional course for selection of AEN Gr.-B (for SC/ST candidates only)	21	Training Modules communicated by GM(P)/MLG in time to time.

Personnel Initial/Prom. courses	01	Induction courses of personnel branch for Junior / Senior Clerk(E)	21	Training Module published vide RB's L/NO. E(MPP)2017/3/30 dt.20.12.2017(RBE NO. 203/2017)
	02	Induction courses of Law Assistant	12	Training Module published vide RB's L/NO. E(MPP)2017/3/30 dt.20.12.2017(RBE NO. 203/2017)
	03	Pre-promotional training for the post of APO (Group-B)/ PS-I for SC/ST only.	21	Training Modules communicated by GM(P)/MLG in time to time.
Electrical Initial/Prom. courses	01	Tower Wagon Driver	25	Training Modules Approved by PCOM/NFR

6 REFRESHER:

Dept.	S/No	Category	Duration in Working days	Training Modules Covered.
Operating Refresher courses	01	SM/ASM/YM/CYM	13	Module No-TPT-21 Training Modules Approved by PCOM/NFR vide Case file No.ZRTI/Library/Pt-II/AP dated-26.04.2010
	02	Guard	13	Module No-TPT-22 Training Modules Approved by PCOM/NFR vide Case file No.ZRTI/Library/Pt-II/AP dated-26.04.2010
	03	SCR	13	Module No-TPT-23 Training Modules Approved by PCOM/NFR vide Case file No.ZRTI/Library/Pt-II/AP dated-26.04.2010
	04	TI/SS(IC)/CHC/CYM(IC)	09	Module No-TPT-25

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				Training Modules Approved by PCOM/NFR vide Case file No.ZRTI/Library/Pt-II/AP dated-26.04.2010
	05	Shunting Master	09	Module No-TPT-28 Training Modules Approved by PCOM/NFR vide Case file No.ZRTI/Library/Pt-II/AP dated-26.04.2010

	06	Multi-Skilling (for P.man/Gate.man)	10	Module No-TPT-36 Training Modules Approved by PCOM/NFR vide Case file No.ZRTI/Library/Pt-II/AP dated-26.04.2010
	07	Gate man	09	Module No-TPT-34 Training Modules Approved by PCOM/NFR vide Case file No.ZRTI/Library/Pt-II/AP dated-26.04.2010
	08	Pointsman	09	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017) & Training Module approved by PCOM/NFR/MLG

Commercial Refresher courses	01	Commercial Clerk/Sup.	06	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	02	CTTI/CTI/TTE/TC	06	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	03	ECRC/Resv. Sup.	06	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	04	Goods Clerk/Goods Supervisor	06	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	05.	Claims Inspector	06	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	06.	CMI/CI	06	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
Mechanical (Loco) Refresher courses	01	Loco Pilot	08	As per approved stage wise training module No. LOCO-RNG-9 for Loco Running Staff.
	02	Asstt. Loco Pilot	08	As per approved stage wise training module No. LOCO-RNG-8 for Loco Running Staff.
	03	CLI Refresher	03	Training Module published vide E(MPP)2009/3/26 dated- 13.07.2009 (RBE-127/2009) & Training Calendar approved by CME (O &S)/NFR/MLG communicated vide Principal/STC/NBQ's L/No-M/STC/G//LOCO TRG/036 dated- 03.02.2021
Engineering Refresher courses	01	JE/SSE(P-Way)	17	Training Module published vide RB'S L/NO. E(MPP)2019 /3/46 dated- 26.10.2019 (RBE No. 182/2019 & E (MPP) 2019/3/46 Dated- 28.10.2019 (RBE NO. 183/2019) & Training Modules Approved by IRICEN/PUNE
	02	JE/SSE(Works)	12	Training Module published vide RB'S L/NO. E(MPP)2019 /3/46 dated- 26.10.2019 (RBE No. 182/2019 & E (MPP) 2019/3/46 Dated- 28.10.2019 (RBE NO. 183/2019) & Training Modules Approved by IRICEN/PUNE
	03	Gate man (Engg.)	06	Training Module published vide RB'S L/NO. E(MPP)2019 /3/46 dated- 26.10.2019 (RBE No. 182/2019 & E (MPP) 2019/3/46 Dated- 28.10.2019 (RBE NO. 183/2019) & Training Modules Approved by IRICEN/PUNE

	04	TMM Operator	07	Training Modules Approved by PCOM/NFR
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Personnel Branch Refresher courses	01	Ch.OS/OS/ S&WI	05	Training Module published vide RB's L/NO. E(MPP)2017/3/30 dt.20.12.2017(RBE NO. 203/2017)
	02	Sr./Jr. Clerk (E)	05	Training Module published vide RB's L/NO. E(MPP)2017/3/30 dt.20.12.2017(RBE NO. 203/2017)
Material Management Refresher courses	01	Sr./Jr. Clerk	01 Week	Training Module published vide RB'S L/NO. E (MPP) 2019/3/49. Dated- 27.11.2019 (RBE NO. 205/2019)
	02	DMS and OS (Store)	01 Week	Training Module published vide RB'S L/NO. E (MPP) 2019/3/49. Dated- 27.11.2019 (RBE NO. 205/2019)
	03	CDMS and Ch.OS(Store)	01 Week	Training Module published vide RB'S L/NO. E (MPP) 2019/3/49. Dated- 27.11.2019 (RBE NO. 205/2019)
	04	Group-'D' staff Refresher Course	01 Week	Training Module published vide RB'S L/NO. E (MPP) 2019/3/49. Dated- 27.11.2019 (RBE NO. 205/2019)
Electrical Refresher courses	01	Tower Wagon Driver	08	Training Modules Approved by PCOM/NFR

3) Special/ Short duration Courses:-

Department.	S/No	Category	Duration in Working days	As per training module(Yes/No)
Operating Spl /Short duration course	01	Disaster Management for Sr. Supervisor/Subordinate of all department.	07	Railway Board's letter No -E(MPP)2009/3/1 dated-21.05.2009 , Annexure-5 (RBE No.86/2009)
	02	Disaster Management for all Front Line Staff	06	Railway Board's letter No -E(MPP)2009/3/1 dated-21.05.2009, Annexure-6 (RBE No.86/2009)
	03.	Soft Skill	03	As per RB's Guideline
	04	Mission Satyanisthaya	02	As per RB's Guideline
	05	Child Safety	01	CRB/RB's D.O NO E(MPP)/2018/7/1 dated- 15.11.2018
	06	Common Training for All Controller	07	GM/Safety/ NFR's L/NO. T/308/36/S/PT. XII dated 12.09.2018
Commercial Spl/Short duration course	01	Customer Care	06	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	02	Contact Management	06	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)
	03	Passenger Amenities	06	Training Module published vide RB'S L/NO. E (MPP) 2009/1/34 Dated- 31.01.2017(RBE NO. 9/2017)

Engineering Spl/Short duration course	01	Quality Control of Cement, concrete, mixed design and placing of reinforcement. RCC works.	04	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE (works)Initial
	02	Laying & maintenance of points & crossing	04	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE(p-Way) Initial

	03	Earth work by mechanical Compaction	04	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE (works)Initial
	04	Realignment & maintenance of curve	04	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE(P-Way) Initial
	05	Inspection, maintenance & rehabilitation of Bridges	04	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE (works)Initial
	06	Laying & maintenance of points & crossing	04	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE(P-Way) Initial
	07	Laying & maintenance of LWR	04	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE(P-Way) Initial
	08	Surveying, leveling & quantity survey	04	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE (works)Initial
	09	Setting out of the curves by theodolite	04	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE (works)Initial
	10	Quality Control of Cement, concrete, mixed design and placing of reinforcement, RCC works	04	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE (works)Initial
	11	Earth work by mechanical compaction	04	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE (works)Initial since long.
	12	Laying & maintenance of Concrete sleeper	04	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE (P-Way)Initial
	13	Inspection, maintenance & rehabilitation of Bridges	04	Course has conducted since long. Topic and duration is covered as per unit module of JE/SSE (Works)Initial
	14	Investigation to the derailment	04	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE (P-Way)Initial

	15	Surveying, leveling & quantity survey	04	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE (Works)Initial
	16	Vision of modern track	03	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE (P-Way)Initial
	17	Laying & maintenance of points & crossing	04	Course has conducted since long. Topic and duration is covered as per unit module of JE/SSE (P-Way)Initial
	18	Setting out of curves By theodolite	04	Course has conducted since long. Topic and duration is covered as per Approved unit module of JE/SSE (Works)Initial
Personnel Branch Spl. course	01	Special Course on DAR for Ministerial staff & Other Sup. Staff of all departments except Security	06	Training Module published vide RB's L/NO. E(MPP)2017/3/30 dt.20.12.2017(RBE NO. 203/2017)
Material Management Spl/Short duration course	01	Material Management Special Course for all Group-'C' staff.	01 Week	Training Module published vide RB'S L/NO. E (MPP) 2019/3/49. Dated-27.11.2019 (RBE NO. 205/2019)
	02	Special Course on Computer for all staff	01 Week	Training Module published vide RB'S L/NO. E (MPP) 2019/3/49. Dated-27.11.2019 (RBE NO. 205/2019)

12. Position of the Faculty Members

Gazetted:

SN	Category	PB	GP	BOS	On Roll	Vacancy	Remarks
1	Principal	15600-39100/-	6600/-	01	01	--	
2	Vice Principal	15600-39100/-	6600/-	01	--	01	
3	XEN	15600-39100/-	6600/-	01	01	--	
4	APO	9300-34800/-	5400/-	01	--	01	
5	ADME	15600-39100/-	5400/-	01	--	01	
6	AMM	9300-34800/-	4800/-	01	--	01	
7.	ATO	9300-34800/-	5400/-	01	01		
8.	ACM	15600-39100/-	5400/-	01	01	--	
	TOTAL			08	04	04	

Non-Gazetted: (Faculty)

SN	Category	PB	GP	BOS	On Roll	Vacancy	Remarks
1	Chief Inst.	9300-34800/-	4600/-	02	02	--	
2	Inst. (Optg.)	9300-34800/-	4600/-	05	05	--	
3	Inst. (Optg.)	9300-34800/-	4200/-	10	08	02	
4	Inst.(Comm)	9300-34800/-	4600/-	01	--	01	
5	Inst.(Comm)	9300-34800/-	4200/-	03	02	01	
6	Inst(Accounts)	9300-34800/-	4800/-	01	--	01	
7	Inst(P-Way)	9300-34800/-	4600/-	01	01	--	
8	Inst.(Works)	9300-34800/-	4600/-	02	01	01	
9.	Inst.(OHE)	9300-34800/-	4600/-	02		02	
	TOTAL			27	19	08	

13. Other Staff position of MDZTI/APDJ :-

(A) Model Room Staff:

SN	Category	PB	GP	BOS	On Roll	Ad-hoc	Vacancy	Remarks
01	JE(Sig)	9300-34800/-	4600/-	01	--	--	01	
02	MSM(Sig)	5200-20200/-	2800/-	01	01	--	--	
03	SM(Sig)	5200-20200/-	2400/-	01	01	--	--	
04	Khalasi.	5200-20200/-	1800/-	01	01	--	--	
	TOTAL			04	03	--	01	

(B)Office Staff:

SN	Category	PB	GP	BOS	On Roll	Ad-hoc	Vacancy	Remarks
01	OS/(E)	9300-34800/-	4600/-	02	02	--	--	
02	OS/(G)	9300-34800/-	4200/-	03	03	--	--	
03	C/Steno.	9300-34800/-	4200/-	01	01			
04	Peon.	5200-20200/-	1800/-	03	03	--	--	
	TOTAL			09	09	x	X	

(C)Hostel Staff:

S N	Category	PB	GP	BOS	On Roll	Ad-hoc	Vacancy	Remarks
01	Hostel Superintendent	9300-34800/-	4200/-	01	01	--	--	
02	Janitor	5200-20200/-	1900/-	01	01	--	--	
03	Carpenter	5200-20200/-	2400/-	01	01	--	--	
04	Carpenter Helper	5200-20200/-	1800/-	01	01	--	--	
05	Hostel Attendant	5200-20200/-	1800/-	01	01	--	--	
06	Watchman	5200-20200/-	1800/-	10	08	--	02	
07	Safaiwala	5200-20200/-	1800/-	08	05	--	03	
08	Farash	5200-20200/-	1800/-	01	01	--	--	
09	Mali	5200-20200/-	1800/-	01	--	--	01	
	TOTAL			25	19	---	06	

14) Training Aids

Name of Training Aids	Number of Training Aids
a) Over Head Projectors	23
b) White Board	19
c) Flip Chart Board	19
d) TV / Projection TV	NIL
e) LCD Projector	23
f) VCR / DVD / CD player	NIL
g) Video Camera / Digital Camera	01

h) Photocopying /(Resograph)	NIL
i) Digital Scanner	02
j) PCs (Other than in Computer Centre	05
k) Laptops	04
l) Printers	06
m) Other Photocopying Facilities	02
n) Public address systems	19

15. Infrastructure Of MDZTI/APDJ

a) Lay out												
i) Total area of the training Institution. (in Acres)	9.06 acres (36680.13 Sqm)											
ii) Total covered area (sq. meter)	6734.40 sqm											
iii) Total open area (sq. meter)	29945.73 sqm											
b) Class rooms												
i) Area (sq. meter , in ascending order) of class rooms	35.63	36.96	41.58	42.35	47.74	48.38	50.05	51.59	55.44	58.52	60.83	
ii) Number of rooms	01	01	02	01	01	03	04	02	01	01	01	
iii) Capacity of each class room (in terms of number of trainees)	26	28	28	40	40	40	40	40	40	40	40	
c) Number of toilets near class rooms						Gents- 04						
						Ladies- 01						
B) Hostel Accommodation												
i) Room Details	Single Bed	Double Bed	Triple Bed	Dormitory (4 bed and Above				Ladies				
ii) Average Area (sq. meter) of each room	NIL	<u>Old Building (Block-'A')</u> 01 x10.97sqm= 02 Bed only. (Guest Room)	NIL	<u>Old Building (Block-'A')</u> 26x22.27 sqm = 4 Beds each. 17x45.75 sqm = 8 Beds each. 01 x131.97 sqm = (Dormitory) 18 Bed only <u>New Hostel Building (Block-'B')</u> 1x24.56 sqm= 4 Beds. 6x26.95 sqm= 4 Beds each. 1x29.99 sqm= 4 Beds each.				<u>Old Building (Block-'A')</u> 2 x22.27 sqm = 4 Beds each. 1x45.75 sqm = 8 Beds only				
iii) Number of rooms	NIL	01	NIL	52				03				

iv) Details of toilets (if attached)	Yes /√No	√Yes / No	Yes /√No	Yes /√No	Yes /√No
v) If not attached , No/ Size of the toilets in hostels	Number		Area (Avg. size in sqm)		
	09		79.93 =01 no ,60.065 = 04 nos , 27.78 =01 in Block-'A' (Old Building) , 26.18=02 nos (New Hostel Building) and 60.065 = 01 nos (for lady trainee only in side the ladies hostel in Block-'A')		

C) Model Rooms				
i) Number of Model Rooms	04			
ii) Describe layout of each (briefly)	Operating Model Room =01 ,Mechanical Model Room for Air Brake only = 01 , Engineering Model Room(both P-Way & Works) =01 and Commercial Model Room =01 i.e total =04 located at the building exclusively earmarked as Model Rooms building approximate 50 meters away from class rooms. (Details shown on Annexure- II enclosed herewith)			
iii) Average Area (sq. Meter) of model rooms	Operating Model Room = 880 sqm, Mechanical for Air Brake only = 160sqm, Commercial Model Room =80 sqm and Engineering Model Room =P-Way– 220 sqm + Works–180 sqm respectively i.e. average area 380 sq. meter.			
iv) List of equipments in each Model Room (Details shown on Annexure- III enclosed herewith)				
D) Library Facilities				
i) Available (Tick appropriately)		√ Yes / No		
If available				
ii) Total Number of Books available		5934		
iii) Types of Books				
	Codes and Manuals	Technical	Railway Publications	Others
Number	1642	672	1533	2087
iv) Number of books in various Languages				
	English	Hindi	Regional Languages	Others
Number	3361	1760	235	578
v) Library Budget (annual , if any) - Details		Rs.8000/-		

E) Computer Facilities	
i) Number of rooms	27
ii) Average Area of each Room (in sq.meters)	33.10
iii) Number of Computers	23
iv) Types of Computer Courses being run (Major 5 courses)	NIL
v) Average number of trainees using computer facilities / month.	NIL

16. Extra curricular activities:

i) Indoor	i) Carom. ii) Badminton iii) Table Tennis iv) Chinese Checker v) Chess
ii) Outdoor	i) Football ii) Volley ball iii) Cricket
iii) Yoga / PT	Morning- 6.30 AM to 7.30 AM Daily Evening- NIL

17. Training Methodology

Lecture

Discussion

Group Activity

Individual Activity

Collaborative

Learning

Action Learning

Problem based learning

Case study

Videos

Printed Materials

Computer

Aided Instruction

13	Feedback / Evaluation Summary	
	Parameters	Rating
	i) Overall maintenance	Excellent.
	ii) Quality of Food in the mess	Some scope for Improvement.
	iii) Overall Quality of Instruction	Excellent.
	iv) Overall Participant satisfaction	Some scope for Improvement.
	N.B :Feed back is taken as per format prescribe vide Railway Board's letter No. E(MPP)2005/3/51 dated-05.04.2006	

18. Guest Lecturer attended during the Financial Year 2020-21:-

Sl.No	Name.	Designation	Subject Covered
1.	Dr.J.Sarkar	Sr.DMO/DRS/APDJ	First Aid
2.	Dr. S .Priyadarshi	DMO/DRS/APDJ	First Aid

3.	Dr.S.Mohanta	CMP/DRS/APDJ	First Aid
4.	Dr.S.Mallick	CMP/DRS/APDJ	First Aid
5.	Dr.N.Nandi	CMP/DRS/APDJ	First Aid
6.	Dr. Kumar Sagar	CMP/DRS/APDJ	First Aid
7.	Dr.P.P Roy	CMP/DRS/APDJ	First Aid
8.	Dr.Sourav Sharma	CMP/DRS/APDJ	First Aid
9.	Sunil Kimar Singh	SSE/C &W/APDJ	C & W and Fire Fighting
10.	SandipBasu	Ex.IPF/APDJ	Prevention of Child Trafficking
11.	Nirmalendu Nandi	ADEE/TRD/APDJ	TRD
12.	Abhijit Das	SSE/TRD/APDJ	TRD
13.	Abu Hossain	AXEN/TM/MLG	Track Maintenance Machine
14.	P.S Neogi	SSE/UFSD/APDJ	UFSD
15.	Binod Kumar	SSE/TL/APDJ	Train lighting
16.	MintuKundu	Yoga Instructor	Yoga

**19. Details of Course Conducted and Number of Trainee attended during the Financial Year 2020-21
Traffic (Transportation) Department Courses :-**

SMR:-Station Master, SS/YS/CYM)/CHC/TI Refresher Course(Duration:-13 Working Days)

SSR :-SS,TI, CYM/YS, CHC, SC (T) Refresher Course (Duration:- 09 Working days) (Without Block

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual Training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	SSR-2001	09.04.20	20.04.20	09	10	0	0	0
2.	SSR-2002	04.06.20	13.06.20	09	10	0	0	0
3.	SSR-2003	29.07.20	07.08.20	09	10	0	0	0
4.	SSR-2004	21.09.20	30.09.20	09	10	0	0	0
5.	SSR-2005	05.11.20	14.11.20	09	10	0	0	0
6.	SSR-2006	01.01.21	11.01.21	09	10	0	0	0
7.	SSR-2007	24.02.21	05.03.21	09	10	0	0	0
TOTAL						0		

Competency for Supervisory Staff only)

N	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual Training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	SMR-1915 (CARRY FORWARD DUE TO LOCKDOWN)	17.04.20	22.04.20	05	49	15	75	30.61
2.	SMR-2001 special	17.04.20	25.04.20	07	49	28	196	57.14
3.	SMR-2002 special	06.05.20	16.05.20	09	49	35	315	71.42

4.	SMR-2003	04.06.20	12.06.20	07	49	42	294	.85.71
5.	SMR-2004	01.07.20	15.07.20	13	49	42	546	85.71429
6.	SMR-2005	29.07.20	13.08.20	13	49	57	1404	116.3265
7.	SMR-2006	26.08.20	09.09.20	13	49	108	572	220.4082
8.	SMR-2007	21.09.20	06.10.20	13	49	44	390	89.79592
9.	SMR-2008	08.10.20	22.10.20	13	49	30	182	61.22449
10.	SMR-2009	05.11.20	19.11.20	13	49	14	429	28.57143
11.	SMR-2010	03.12.20	17.12.20	13	49	33	351	67.34694
12.	SMR-2011	01.01.21	16.01.21	13	49	27	442	55.10204
13.	SMR-2012	29.01.21	12.02.21	13	49	34	494	69.38776
14.	SMR-2013	24.02.21	10.03.21	13	49	38	1404	77.55102
15.	SMR-2014	25.03.21	08.04.21	05	49	81	405	165.3061
TOTAL						628	7499	

GDR:-Guard Refresher Course(Duration: -13 Working Days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	GDR-SPL2001 (CARRY FORWARD DUE TO LOCKDOWN)	17.04.20	25.04.20	8	30	19	152	63.33
2.	GDR-SPL-2002	06.05.20	16.05.20	8	30	16	128	53.33
3.	GDR-SPL-2003	05.06.20	19.06.20	13	30	34	442	113.33
4.	GDR-2004	18.06.20	02.07.20	13	30	0	0	0
5.	GDR-2005	15.07.20	29.07.20	13	30	49	637	163.33
6.	GDR-2006	12.08.20	27.08.20	13	30	29	377	96.67
7.	GDR-2007	10.09.20	24.09.20	13	30	27	351	90
8.	GDR-2008	08.10.20	22.10.20	13	30	36	468	120
9.	GDR-2009	19.11.20	04.12.20	13	30	19	247	63.33
10.	GDR-2010	16.12.20	31.12.20	13	30	19	247	63.33
11.	GDR-2011	12.01.21	28.01.21	13	30	38	494	126.7
12.	GDR-2012	11.02.21	25.02.21	13	30	38	494	126.67
13.	GDR-2013	10.03.21	24.03.21	13	30	54	702	180
14.	GDR-SPL-2014	26.03.21	12.04.21	13	30	18	234	60
Total=				396			4973	

C N L R: - SCR /CHC (working as section controller) Refresher(Duration -13 Working Days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	CNLR-2001	28.04.20	14.05.20	0	11	0	0	0
2.	CNLR-2002	01.07.20	15.07.20	0	11	0	0	0
3.	CNLR-2003	26.08.20	09.09.20	0	11	0	0	0

4.	CNLR-2004	08.10.20	22.10.20	0	11	0	0	0
5.	CNLR-2005	03.12.20	17.12.20	0	11	0	0	0
6.	CNLR-2006	29.01.21	12.02.21	0	11	0	0	0
7.	CNLR-2007	25.03.21	08.04.21	0	11	0	0	0

STMR :-Shunting Master Refresher (Duration: -09 Working Days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	STMR-2001	20.04.20	29.04.20	09	08	0	00	0
2.	STMR-2002	15.06.20	24.06.20	09	08	02	18	25
3.	STMR-2003	17.08.20	26.08.20	09	08	01	09	12.5
4.	STMR-2004	14.09.20	23.09.20	09	08	0	00	0
5.	STMR-2005	10.11.20	19.11.20	09	08	0	00	0
6.	STMR-2006	14.12.20	23.12.20	09	08	0	00	0
7.	STMR-2007	01.02.21	10.02.21	09	08	0	00	0
8.	STMR-2008	02.03.21	11.03.21	09	08	0	00	0
total						03	27	

TMMR-TMM Operator Refresher Courses, for JE/SSE /TM(Duration:-07 Working Days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	TMMR-2001	01.04.20	08.04.20	0	06	0	35	83.33
2.	TMMR-2002	23.06.20	30.06.20	07	06	05	28	66.67
3.	TMMR-2003	17.08.20	24.08.20	07	06	04	21	50.00
4.	TMMR-2004	28.10.20	04.11.20	07	06	03	98	233.33
5.	TMMR-2005	21.12.20	29.12.20	07	06	14	126	300.00
6.	TMMR-2006	15.02.21	22.02.21	07	06	18	35	83.33
Total						44	343	

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TWDR- Tower Wagon Driver Refresher Courses:- Duration:-08 Working Days

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	TWDR-2001	26.05.20	03.06.20	08	FREE	0	0	0
2.	TWDR-2002	20.07.20	28.07.20	08	FREE	0	0	0
3.	TWDR-2003	11.09.20	19.09.20	08	FREE	0	0	0
4.	TWDR-2004	23.11.20	02.12.20	08	FREE	0	0	0
5.	TWDR-2005	18.01.21	28.01.21	08	FREE	0	0	0
6.	TWDR-2006	10.03.21	18.03.21	08	FREE	0	0	0
7.	TWDR-SPL-2001	21.01.20	29.12.20	08	FREE	01	08	100%
						01	08	

Pointsman Refresher course.(Duration:-09 Working Days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	PMR-2001	20.04.20	29.04.20	0	04	0	0	0.00
2.	PMR-2002 SPL	11.05.20	16.05.20	06	04	04	24	100.00
3.	PMR-2003	26.05.20	04.06.20	0	04	0	0	0.00
4.	PMR-2004	15.06.20	24.06.20	09	04	05	45	125.00
5.	PMR-2005	29.06.20	08.07.20	0	04	0	0	0.00
6.	PMR-2006	13.07.20	22.07.20	0	04	0	0	0.00
7.	PMR-2007	17.08.20	26.08.20	09	04	03	27	75.00
8.	PMR-2008	14.09.20	23.09.20	09	04	04	36	100.00
9.	PMR-2009	28.09.20	08.10.20	09	04	01	9	25.00
10.	PMR-2010	27.10.20	05.11.20	0	04	0	0	0.00
11.	PMR-2011	10.11.20	19.11.20	09	04	01	9	25.00
12.	PMR-2012	01.12.20	10.12.20	0	04	0	0	0.00
13.	PMR-2013	14.12.20	23.12.20	0	04	0	0	0.00
14.	PMR-2014	11.01.21	20.01.21	0	04	0	0 0	0
15.	PMR-2015	01.02.21	10.02.21	0	04	0	0	0
16.	PMR-2016	02.03.21	11.03.21	0	04	0	0	0
17.	PMR-2002-SPL	02.07.20	11.07.20	09	04	04	36	100
						22	168	

MULTI-R-Multi-skilled Refresher Course. (Duration:-10 Working Days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	MSTR-2001	20.04.20	30.04.20	10	06	0	0	0.00
2.	MSTR-2002	11.05.20	21.05.20	10	06	0	0	0.00
3.	MSTR-2003	26.05.20	05.06.20	10	06	0	0	0.00
4.	MSTR-2004	15.06.20	25.06.20	10	06	04	40	66.67
5.	MSTR-2005	29.06.20	09.07.20	10	06	0	0	0.00
6.	MSTR-2006	13.07.20	23.07.20	10	06	0	0	0.00
7.	MSTR-2007	17.08.20	27.08.20	10	06	0	0	0.00
8.	MSTR-2008	14.09.20	24.09.20	10	06	0	0	0.00
9.	MSTR-2009	28.09.20	09.10.20	10	06	04	40	66.67
10.	MSTR-2010	27.10.20	06.11.20	10	06	05	50	83.33
11.	MSTR-2011	10.11.20	20.11.20	10	06	05	50	83.33
12.	MSTR-2012	01.12.20	11.12.20	10	06	02	20	33.33
13.	MSTR-2013	14.12.20	24.12.20	10	06	06	60	100.00
14.	MSTR-2014	11.01.21	21.01.21	10	06	01	10	16.67
15.	MSTR-2015	01.02.21	11.02.21	10	06	08	80	133.33

16.	MSTR-2016	02.03.21	12.03.21	10	06	02	20	33.33
17.	MSTR-SPL 2002	02.07.21	13.07.21	10	free	01	10	100
Total						26	370	

GMTR- Gateman (Traffic) Refresher course.((Duration:-09 Working Days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	GMTR-2001	20.04.20	29.04.20	09	4	00	0	0.00
2.	GMTR-2002 - SPL	11.05.20	16.05.20	6	4	02	12	50.00
3.	GMTR-2003	26.05.20	04.06.20	09	4	0	0	0.00
4.	GMTR-2004	15.06.20	24.06.20	09	4	01	9	25.00
5.	GMTR-2005	29.06.20	08.07.20	09	4	0	0	0.00
6.	GMTR-2006	13.07.20	22.07.20	09	4	0	0	0.00
7.	GMTR-2007	17.08.20	26.08.20	09	4	01	9	25.00
8.	GMTR-2008	14.09.20	23.09.20	09	4	0	0	0.00
9.	GMTR-2009	28.09.20	08.10.20	09	4	0	0	0.00
10.	GMTR-2010	27.10.20	05.11.20	09	4	0	0	0.00
11.	GMTR-2011	10.11.20	19.11.20	09	4	0	0	0.00
12.	GMTR-2012	01.12.20	10.12.20	09	4	0	0	0.00
13.	GMTR-2013	14.12.20	23.12.20	09	4	01	9	25.00
14.	GMTR-2014	11.01.21	20.01.21	09	4	01	9	25.00
15.	GMTR-2015	01.02.21	10.02.21	09	4	01	9	25.00
16.	GMTR-2016	02.03.21	11.03.21	09	4	0	0	0.00
Total						07	57	

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ASM :- ASSISTANT STATION MASTER Initial / Promotional Courses(75 WORKING DAYS)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	TR. ASM(I/P)-SPL-2001	27.01.21	26.04.21	75	FREE	1	75	100%
2.								
Total						1	75	

GD :- Goods Guard Initial / Promotional Courses(30 WORKING DAYS)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	TR. GOODS GUARD (I/P)-SPL-2001	16.06.20	20.07.20	30	FREE	40	120	100%
2.	GOODS GD (I/P)-2002	07.09.20	12.10.20	30	FREE	20	600	100%
3.	GOODS GD (I/P)-2003	28.09.20	04.11.20	30	FREE	18	540	100%

4.	TR. GOODS GUARD(I/P)-2004	16.12.20	21.01.21	30	FREE	23	690	100%
5.	TR. GOODS GUARD(I/P)-SPL- 2005	12.03.21	20.04.21	30	FREE	04	120	100%
						105	2070	

Traffic Apprentice / Departmental Traffic Apprentice (300 WORKING DAYS)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
	NIL			NIL	FREE	NIL	0	0

STM (P)– SHUNTING MASTER INITIAL /PROMOTIONAL COURSE.(Duration -15 Working Days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	STM(P)- SPL2001	22.07.20	10.08.20	15	FREE	06	90	100
2.	STM(P)-2001	06.04.20	23.04.20	15	FREE	0	0	0
3.	STM(P)-2002	08.06.20	24.06.20	15	FREE	0	0	0
4.	STM(P)-2003	03.08.20	21.08.20	15	FREE	0	0	0
5.	STM(P)-2004	05.10.20	21.10.20	15	FREE	0	0	0
6.	STM(P)-2005	07.12.20	23.12.20	15	FREE	0	0	0
7.	STM(P)-2006	08.02.21	24.02.21	15	FREE	0	0	0
Total						06	90	

MULTI (I / P)–Multi-skilled Initial promotional Course ,for Pointsman& Gateman(Traffic). (Duration -30 Working Days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	MULTI -1907 P/MAN PHASE ONLINE CLASSES	29.05.20	06.06.20	8	FREE	8	64	100
2.	MULTI (I/P)- 2001-SPL	24.06.20	28.07.20	30	FREE	13	390	100
3.	MULTI(I/P)- 2002-SPL	07.09.20	12.10.20	30	FREE	43	1290	100
4.	MULTI(I/P)- 2001	27.04.20	03.06.20	30	0	0	0	100

5.	MULTI(I/P)-2002	26.06.20	30.07.20	30	0	0	0	100
6.	MULTI(I/P)-2003	25.08.20	28.09.20	30	0	0	0	100
7.	MULTI(I/P)-2004	28.10.20	02.12.20	30	FREE	14	420	100
8.	MULTI(I/P)-2005	28.12.20	02.02.21	30	FREE	12	360	100
9.	MULTI(I/P)-1907 PMAN PHASE ONLY	20.01.21	02.02.21	11	FREE	1	11	100
10.	MULTI(I/P)-2006	26.02.21	01.04.21	30	FREE	24	720	100
Total						115	3255	

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G&SR :-G&SR for JE / SE / SSE (PW , Works , Bridge , Electrical, TMM etc.

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	G & SR-1903 -SPL	16.03.20	03.06.20	36	FREE	07	252	100
2.	G & SR -SPL-2001	23.11.20	17.12.20	21	FREE	40	840	100
3.	G & SR -SPL-2002	21.12.20	15.01.21	21	FREE	40	840	100
4.	G & SR -SPL-2003	27.01.21	19.02.21	21	FREE	26	546	100
						113	2478	

DM:-Disaster management and Safety counseling condensed Course

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	NIL	--	--	07	0	0	NIL	-
2.								
3.								
TOTAL						0		

AOM :-AOM/ATM pre-promotional Course (for SC/ST candidates only) (21 WORKING DAYS)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
	NIL	--	--	21	FREE	0	0	0

Traffic(Commercial) Department Courses:-

TCR: TC/TE/TTE/Conductor/CTTI/CTI Refresher Course.(06 WORKING DAYS)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	TCR-2001	27.04.20	02.05.20	06	25	0	0	0.00
2.	TCR-2002	01.06.20	06.06.20	--	25	0	0	0.00
3.	TCR-2003	29.06.20	04.07.20	--	25	0	0	0.00
4.	TCR-2004 -SPL	20.07.20	25.07.20	08	25	5	30	20.00
5.	TCR-2005	17.08.20	22.08.20	06	25	5	30	20.00
6.	TCR-2006	07.09.20	12.09.20	--	25	0	0	0.00
7.	TCR-2007	12.10.20	17.10.20	--	25	0	0	0.00
8.	TCR-2008	09.11.20	14.11.20	--	25	0	0	0.00
9.	TCR-2009	14.12.20	19.12.20	--	25	0	0	0.00
10.	TCR-2010 -SPL	18.01.21	23.01.21	06	25	14	84	56.00
11.	TCR-2011	15.02.21	20.02.21	06	25	5	30	20.00
12.	TCR-2012	08.03.21	13.03.21	06	25	5	30	20.00
						34	204	

CCR: - Commercial Clerk/ Supervisor. Refresher Course.(06 WORKING DAYS)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	CCR-2001	06.04.20	11.04.20	--	31	0	0	0.00
2.	CCR-2002	18.05.20	23.05.20	--	31	0	0	0.00
3.	CCR-2003	22.06.20	27.06.20	--	31	0	0	0.00
4.	CCR-2004	13.07.20	18.07.20	---	31	0	0	0.00
5.	CCR-2005	03.08.20	08.08.20	06	31	4	24	12.90
6.	CCR-2006	31.08.20	05.09.20	06	31	4	24	12.90
7.	CCR-2007	05.10.20	10.10.20	--	31	0	0	0.00
8.	CCR-2008	02.11.20	07.11.20	--	31	0	0	0.00
9.	CCR-2009	07.12.20	12.12.20	06	31	4	24	12.90
10.	CCR-2010	04.01.21	09.01.21	--	31	0	0	0.00
11.	CCR-2011	08.02.21	13.02.21	06	31	4	24	12.90
12.	CCR-2012	01.03.21	06.03.21	06	31	4	24	12.90
Total						20	120	

ECRCR:-ECRC/Reservation Supervisor/ARS/CRS Refresher Course.(06 WORKING DAYS)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	ECRCR-2001	11.05.20	16.05.20	--	17	0	0	0.00
2.	ECRCR-2002	08.06.20	13.06.20	--	17	0	0	0.00
3.	ECRCR-2003	06.07.20	11.07.20	06	17	3	18	17.65
4.	ECRCR-2004	24.08.20	29.08.20	06	17	2	12	11.76
5.	ECRCR-2005	14.09.20	19.09.20	--	17	0	0	0.00
6.	ECRCR-2006	16.11.20	21.11.20	--	17	0	0	0.00
7.	ECRCR-2007	28.12.20	02.01.21	--	17	0	0	0.00
8.	ECRCR-2008	22.02.21	27.02.21	06	17	2	12	11.76
9.	ECRCR-2009	22.03.21	27.03.21	06	17	1	6	5.88
Total						8	48	

CMIR: - CMI/CI Refresher Course-. (06 WORKING DAYS)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	CMIR-2001	20.04.20	25.04.20		10	0	0	0
2.	CMIR-2002	15.06.20	20.06.20		10	0	0	0
3.	CMIR-2003	27.07.20	01.08.20		10	0	0	0
4.	CMIR-2004	21.09.20	26.09.20		10	0	0	0
5.	CMIR-2005	23.11.20	28.11.20		10	0	0	0
6.	CMIR-2006	01.02.21	06.02.21		10	0	0	0
7.	CMIR-2007	15.03.21	20.03.21		10	0	0	0
8.	CMIR-2008	29.03.21	03.04.21		10	0	0	0
Total						0	0	

TC(I/P):-Ticket Collector / Ticket Examiner Initial / Promotional Courses(26 WORKING DAYS)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	TR.CC-1904	22.04.20	20.05.20	26	FREE	01	26	100
2.	TR. CC SPL -2002	22.05.20	22.06.20	26	FREE	05	130	100
3.	TR.TE(I/P)-2002	07.09.20	07.10.20	26	FREE	02	52	100
4.	TR.TE-SPL-2003	15.03.21	17.04.21	26	FREE	01	26	100
						09	234	

CC(I/P):- Commercial Clerk Initial / Promotional Courses(26 WORKING DAYS)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	TR.CC-1904 SPL	22.04.20	20.05.20	26	FREE	6	156	100
2.	TR. CC SPL-2002	22.05.20	22.06.20	26	FREE	5	130	100

3.								
4.								
Total						11	286	

TR. CTC COMMERCIAL CUM TICKET CHECKING STAFF(40 WORKING DAYS)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	TR.CTC(I/P)-2001	08.10.20	25.11.20	40	FREE	4	160	100
2.	Tr. CTC-(I/P)-2002	08.12.20	23.01.20	40	FREE	3	120	100
3.	TR. CC/TC (I/P)-2003	22.02.21	10.04.21	40	FREE	18	720	100
4.								
Total						25	1000	

ECRC(I/P):-ECRC Initial / Promotional Courses

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	TR. ECRC-1903	22.04.20	30.05.20	26	FREE	1	26	100
2.								
3.								
Total						01	26	

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CA-I :-Commercial Apprentice Ph-I / Departmental Commercial Apprentice

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.		----	-----		Nil	---		
						NIL		

GOODS for ASM (For those ASM, who are not trained initially)(07 Working Days)

N	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	GOODS FOR SM-2001	13.07.20	18.07.20	07	FREE	22	154	100
Total						22	154	

Mechanical Department Courses:--

LPR :-Loco Pilot Refresher Course (G&SR only)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	LPR-SPL-2001	17.04.20	23.04.20	06	FREE	20	140	100
2.	LPR-2002-SPL	26.05.20	01.06.20	05	FREE	28	196	100
3.	LPR-SPL-2003	04.06.20	10.06.20	06	FREE	14	98	100
4.	LPR-SPL-2004	01.07.20	08.07.20	07	FREE	20	140	100
5.	LPR-2004	20.07.20	27.07.20	07	27	18	126	66.67
6.	LPR-2005	17.08.20	24.08.20	07	27	18	126	66.67
7.	LPR-2006	11.09.20	18.09.20	07	27	38	266	140.74
8.	LPR-2007	27.10.20	03.11.20	07	27	38	266	140.74
9.	LPR-2008	23.11.20	02.12.20	07	27	28	196	103.70
10.	LPR-SPL-2004	08.12.20	16.12.20	08	FREE	33	231	100
11.	LPR-2009	21.12.20	30.12.20	07	27	26	182	96.30
12.	LPR-2010	18.01.21	28.01.21	07	27	27	189	100.00
13.	LPR-2011	15.02.21	23.02.21	07	27	29	203	107.41
14.	LPR-2012	11.03.21	18.03.21	07	27	26	182	96.30
						363	2541	

ALPR :-Asst. Loco Pilot Refresher Course (G&SR only)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	ALPR-SPL-2001	17.04.20	23.04.20	6	FREE	26	156	100
2.	ALPR-SPL-2002	26.05.20	01.06.20	5	FREE	23	115	100
3.	ALPR-SPL-2003	04.06.20	10.06.20	6	FREE	28	168	100
4.	ALPR-SPL-2004	11.06.20	17.06.20	6	FREE	26	156	100
5.	ALPR-SPL-2005	09.07.20	16.07.20	7	FREE	28	196	100
6.	ALPR-SPL-2006	16.07.20	23.07.20	7	FREE	24	168	100
7.	ALPR-2001	11.05.20	19.05.20	6	29	0	0	0.00
8.	ALPR-2002	08.06.20	16.06.20	6	29	0	0	0.00
9.	ALPR-2003	06.07.20	14.07.20	6	29	0	0	0.00
10.	ALPR-2004	31.07.20	07.08.20	6	29	27	162	93.10
11.	11.ALPR-2005	31.08.20	07.09.20	6	29	28	168	96.55
12.	ALP12.R-2006	28.09.20	06.10.20	6	29	34	204	117.24
13.	ALPR-SPL-2007	01.10.20	10.10.20	8	FREE	39	312	100
14.	ALPR-SPL-2008	12.10.20	20.10.20	8	FREE	34	272	100
15.	ALPR-SPL-2009	27.10.20	04.11.20	8	FREE	29	232	100
16.	ALPR-SPL-2010	06.11.20	14.11.20	8	FREE	32	256	100
17.	ALPR-2007	09.11.20	17.11.20	6	29	0	0	0.00
18.	ALPR-2008	07.12.20	15.12.20	6	29	0	0	0.00
19.	ALPR-2009	01.01.21	08.01.21	7	29	32	224	110.34
20.	ALPR-2010	01.02.21	09.02.21	8	29	17	136	58.62

21.	ALPR-2011	01.03.21	08.03.21	7	29	10	70	34.48
22.	ALPR-2012	19.03.21	26.03.21	7	29	12	84	41.38
Total						449	3079	

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CLIR:- Chief Loco Inspector Refresher-(Duration:-03 working days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	CLIR-2001	23.04.20	25.04.20	3	11	NIL	0	0
2.	CLIR-2002	14.05.20	16.05.20	3	11	NIL	0	0
3.	CLIR-2003	11.06.20	13.06.20	3	11	NIL	0	0
4.	CLIR-2004	16.07.20	18.07.20	3	11	NIL	0	0
5.	CLIR-2005	20.08.20	22.08.20	3	11	NIL	0	0
6.	CLIR-2006	10.09.20	12.09.20	3	11	NIL	0	0
7.	CLIR-2007	15.10.20	17.10.20	3	11	NIL	0	0
8.	CLIR-2008	12.11.20	14.11.20	3	11	NIL	0	0
9.	CLIR-2009	03.12.20	05.12.20	3	11	NIL	0	0
10.	CLIR-2010	07.01.21	09.01.21	3	11	NIL	0	0
11.	CLIR-2011	18.02.21	20.02.21	3	11	NIL	0	0
12.	CLIR-2012	18.03.21	20.03.21	3	11	NIL	0	0
Total							0	

LPC :- ALP/ Shunter to LP (Goods) Promotional Course(15 Working days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	LPC-2001	29.04.20	30.05.20	25	FREE	0	0	100
2.	LPC-2002	06.08.20	05.09.20	25	FREE	0	0	100
3.	LPC-2003	11.12.20	09.01.21	25	FREE	106	2650	100
4.	LPC-SPL-2001	11.01.21	10.02.21	25	FREE	97	2425	100
5.	LPC-SPL-2002	04.03.21	03.04.21	25	FREE	86	2150	100
Total						289	7225	

LPPC :- Loco Pilot (Goods) to Loco Pilot (Passenger) Promotional Courses(15 Working days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	LPPC-2001	01.04.20	18.04.20	15	FREE	0	0	0
2.	LPPC-2002	25.06.20	11.07.20	15	FREE	0	0	0
3.	LPPC-2003	07.10.20	24.10.20	15	FREE	0	0	0
Total							0	

App. ALP :- Apprentice Asst.Loco Pilot Initial / Promotional Course(30 working days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	APP. ALP-1906-SPL	06.03.20	05.06.20	30	FREE	132	3960	100
2.	APP ALP 2001	22.06.20	25.06.20	30	FREE	139	4170	100
3.	APP ALP-2002	14.09.20	19.10.20	30	FREE	105	3150	100
4.	APP ALP-2003	22.10.20	28.11.20	30	FREE	115	3450	100
5.	APP ALP-2004	01.03.21	06.04.21	30	FREE	32	960	100
						523	15690	

Engineering Department Courses :-

ERC-01:- JE, SSE (P.Way) Refresher Course : (Duration: - 17 working days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	SSEPWR-2001-spl	17.04.20	06.05.20	17	22	33	231	150.00
2.	SSEPWR-2002-SPL	18.05.20	06.06.20	17	22	17	119	77.27
3.	SSEPWR-2003	15.06.20	03.07.20	17	22	09	63	40.91
4.	SSEPWR-2004	06.07.20	24.07.20	17	22	08	56	36.36
5.	SSEPWR-2005	17.08.20	04.09.20	17	22	05	35	22.73
6.	SSEPWR-2006	14.09.20	03.10.20	17	22	01	7	4.55
7.	SSEPWR-2007	02.11.20	20.11.20	17	22	0	0	
8.	SSEPWR-2008	01.12.20	19.12.20	17	22	0	0	
9.	SSEPWR-2009	01.02.21	19.02.21	17	22	0	0	
10.	SSEPWR-2010	01.03.21	19.03.21	17	22	0	0	
Total						73	511	

ERC-02:- JE, SSE (Works) Refresher Course. (12working days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	SSEWR-2001	20.04.20	02.05.20	12	22	0	0	0
2.	SSEWR-2002	21.05.20	04.06.20	12	22	0	0	0
3.	SSEWR-2003	15.06.20	27.06.20	12	22	0	0	0
4.	SSEWR-2004	06.07.20	18.07.20	12	22	0	0	0
5.	SSEWR-2005	17.08.20	29.08.20	12	22	07	84	31.82
6.	SSEWR-2006	14.09.20	26.09.20	12	22	05	60	22.73

7.	SSEWR-2007	02.11.20	14.11.20	12	22	10	120	45.45
8.	SSEWR-2008	07.12.20	19.12.20	12	22	0	0	0
9.	SSEWR-2009	01.02.21	13.02.21	12	22	0	0	0
10.	SSEWR-2010	01.03.21	13.03.21	12	22	0	0	0
Total						22	264	

ERC-03:-Gateman (Engg.) Refresher Course : (Duration: -06 working days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	GMER-2001	06.04.20	11.04.20	06	35	0	0	0
2.	GMER-SPL-2001	11.05.20	16.05.20	06	FREE	21		100
3.	GMER-2002	08.06.20	13.06.20	06	35	41	246	117.14
4.	GMER-2003	27.07.20	01.08.20	06	35	57	342	162.86
5.	GMER-2004	03.08.20	08.08.20	06	35	25	150	71.43
6.	GMER-2005	07.09.20	12.09.20	06	35	09	54	25.71
7.	GMER-2006	12.10.20	17.10.20	06	35	16	96	45.71
8.	GMER-2007	23.11.20	28.11.20	06	35	06	36	17.14
9.	GMER-2008	04.01.21	09.01.21	06	35	21	126	60.00
10.	GMER-2009	22.02.21	27.02.21	06	35	41	246	117.14
11.	GMER-2010	22.03.21	27.03.21	06	35	05	30	14.29
Total						242	1326	

EPC-05:-Gateman (Engg.) Promotional/ Initial Course

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	GATEMAN(ENG G) PROM-SPL , 2001	11.05.20	16.05.20	05	FREE	25	125	100
2.	GATEMAN(ENG G) PROM-SPL - 2002	18.05.20	23.05.20	05	FREE	39	195	100
3.	GMEP-2001	06.04.20	11.04.20	05	FREE	0	0	0
4.	GMEP-2002	08.06.20	13.06.20	05	FREE	0	0	0
6.	GMEP-2003	27.07.20	01.08.20	05	FREE	0	0	0
5.	GMEP-2004	03.08.20	08.08.20	05	FREE	0	00	0
6.	GMEP-2005	07.09.20	12.09.20	05	FREE	0	0	0
7.	GMEP-2006	12.10.20	17.10.20	05	FREE	0	0	0
8.	GMEP-2007	23.11.20	28.11.20	05	FREE	02	10	100
9.	GMEP-2008	04.01.21	09.01.21	05	FREE	0	0	0
10.	GMEP-2009	22.02.21	27.02.21	05	FREE	0	0	0
11.	GMEP-2010	22.03.21	27.03.21	05	FREE	0	0	0
Total						66	330	

ESCW-2008:- Inspection, maintenance & rehabilitation of Bridges for JE,SE& SSE(Works)(04 WORKING DAYS)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
	ESCW-2008	01.12.20	04.12.20		FREE	0	0	0

ESCW-2009:- Setting out of curve by theodolite for JE &SSE (Works)(04 WORKING DAYS)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
	ESCW-2009	18.01.21	21.01.21		FREE	0	0	0

ESCW-2010:- Surveying, levelling & quantity survey for JE,SE& SSE (works)(04 WORKING DAYS)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
	ESCW-2010	15.02.21	18.02.21	04	FREE	0	0	0

ESCP-2001 :- Laying & maintenance of points & crossing for JE&SSE (P-Way) (04 working days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
	ESCP-2001	01.04.20	04.04.20	04	FREE	0	0	0

ESCP-2002:- Laying & maintenance of LWR for JE&SSE (P-Way) (04 working days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
	ESCP-2002	11.05.20	14.05.20	04	FREE	0	0	0

ESCP-2003:- The Investigation of derailments. for JE&SSE (P-Way) (04 working days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
	ESCP-2003	05.10.20	08.10.20	04	FREE	0	0	0

ESCP-2004:- Realignment & maintenance of curve **for JE&SSE (P-Way) (04 working days)**

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
	ESCP-2004	19.10.20	22.10.20	04	FREE	0	0	0

ESCP-2005:- Laying & maintenance of Concrete sleeper **for JE&SSE (P-Way) (04 working days)**

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
	ESCP-2005	28.10.20	31.10.20	04	FREE	0	0	0

ESCP-2006:- Laying & maintenance of points & crossing **for JE&SSE (P-Way) (04 working days)**

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
	ESCP-2006	21.12.20	24.12.20	04	FREE	0	0	0

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ESCP-2007:- Laying & maintenance of LWR **for JE&SSE (P-Way) (04 working days)**

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
	ESCP-2007	28.12.20	31.12.20	04	FREE	0	0	0

ESCP-2008:- The Investigation of derailments. **for JE & SSE (P-Way) (04 working days)**

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
	ESCP-2008	11.01.21	14.01.21	04	FREE	0	0	0

ESCP-2009:- Realignment & maintenance of curve **for JE&SSE (P-Way) (04 working days)**

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
	ESCP-2009	18.01.21	21.01.21	04	FREE	0	0	0

ESCP-2010:- Laying & maintenance of Concrete sleeper for JE&SSE (P-Way) (04 working days)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
	ESCP-2010	27.01.21	30.01.21	04	FREE	0	0	0

5. Personnel department courses :-

RCOS-01 :REFRESHER Course: Ch.OS/OS/S&WI] Duration: Five (05) working days(Once in three years)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	RCOS202101	20.04.19	24.04.20	05	40	0	0	0
2.	RCOS202102	05.10.20	09.10.20	05	40	0	0	0
3.	RCOS202103	04.01.21	08.01.21	05	40	0	0	0
Total						0	0	

RCCL-02 REFRESHER Course(HR-02) for Sr.Clerk/Clerk] Duration: Five (05) working days , (Once in three years)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	RCCL202101	11.05.20	15.05.20	05	25	0	0	0
2.	RCCL202102	12.08.20	18.08.20	05	25	0	0	0
3.	RCCL202103	28.12.20	01.01.21	05	25	0	0	0
Total						0	0	

ICCL-01 : [INDUCTION Course(HR-01) for Sr. Clerk/Clerk] Duration:Twenty one (21) working days

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	ICCL202101	06.07.20	29.07.20	21	Free	0	0	0
2.	ICCL202102	01.12.20	23.12.20	21	Free	0	0	0
3.	ICCL202103	18.01.21	12.02.21	21	Free	0	0	0
Total						0		

ICLA-02 :[INDUCTION Course(HR-04) for Law Assistants] Duration: Twelve (12) working days

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	ICLA202101	08.06.20	20.06.20	12	Free	0	0	0
2.	ICLA202102	22.02.21	06.03.21	12	Free	0	0	0
3.								
Total						0		

DAR :-For Sr. Supervisor & Ministerial staff of all departments other than Security Deptt.)

Duration: Six (06) working days

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	DAR202101	01.04.20	07.04.20	06	20	0	0	0
2.	DAR202102	27.04.20	01.05.20	06	20	0	0	0
3.	DAR202103	18.05.20	23.05.20	06	20	0	0	0
4.	DAR202104	22.06.20	27.06.20	06	20	0	0	0
5.	DAR202105	03.08.20	08.08.20	06	20	0	0	0
6.	DAR202106	07.09.20	12.09.20	06	20	0	0	0
7.	DAR202107	12.10.20	17.10.20	06	20	0	0	0
8.	DAR202108	09.11.20	14.11.20	06	20	0	0	0
9.	DAR202109	15.02.21	20.02.21	06	20	0	0	0
10.	DAR202110	08.03.21	12.03.21	06	20	0	0	0
11.	DAR202111	15.03.21	20.03.21	06	20	0	0	0
12.	DAR202112	31.03.21	05.04.21	06	20	0	0	0
Total						0		

MATERIAL MANAGEMENT (STORES) COURSES

REFRESHER

MMRC-01 :-For Jr.Clerk / Sr. Clerk Duration:-1 week

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
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1.	2001	06.04.20	10.04.20	1 week	10	0	0	0	
2.	MMRC-01-2002	22.06.20	26.06.20	1 week	10	0	0	0	
3.	MMRC-01-2003	03.08.20	07.08.20	1 week	10	0	0	0	
4.	MMRC-01-2004	14.09.20	18.09.20	1 week	10	0	0	0	
5.	MMRC-01-2005	18.01.21	22.01.21	1 week	10	0	0	0	
6.	MMRC-01-2006	08.03.21	12.03.21	1 week	10	0	0	0	
Total								0	

MMRC- 02:- For DMS & OS(Duration:-1 week)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	MMRC-02-2001	20.04.20	24.04.20	1 week	10	0	0	0
2.	MMRC-02-2002	29.06.20	03.07.20	1 week	10	0	0	0
3.	MMRC-02-2003	17.08.20	21.08.20	1 week	10	0	0	0
4.	MMRC-02-2004	14.12.20	18.12.20	1 week	10	0	0	0
5.	MMRC-02-2005	01.02.21	05.02.21	1 week	10	0	0	0
6.	MMRC-02-2006	15.03.21	19.03.21	1 week	10	0	0	0
Total						0		

MMRC-03 :-For CDMS & Ch. OS (Duration:-1 week)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	MMRC-03-2001	11.05.20	15.05.20	1 week	10	0	0	0
2.	MMRC-03-2002	20.07.20	24.07.20	1 week	10	0	0	0
3.	MMRC-03-2003	07.09.20	11.09.20	1 week	10	0	0	0
4.	MMRC-03-2004	28.12.20	01.01.21	1 week	10	0	0	0
5.	MMRC-03-2005	22.02.21	26.02.21	1 week	10	0	0	0
6.	MMRC-03-2006	22.03.21	26.03.21	1 week	10	0	0	0
TOTAL						0		

MMRC- 04:- For GROUP "D" STAFF REFRESHER (Duration:-1 week)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	MMRC-04-2001	18.05.20	22.05.20	1 week	10	0	0	0
2.	MMRC-04-2002	27.07.20	31.07.20	1 week	10	0	0	0
3.	MMRC-04-2003	21.09.20	25.09.20	1 week	10	0	0	0
4.	MMRC-04-2004	23.11.20	27.11.20	1 week	10	0	0	0
5.	MMRC-04-2005	15.02.21	19.02.21	1 week	10	0	0	0
6.	MMRC-04-2006	01.03.21	05.03.21	1 week	10	0	0	0
TOTAL						0		

SPECIAL COUSE

MATERIAL MANAGEMENT SPECIAL COUSE FOR ALL GROUP-"C" STAFF ((Duration:-1 week)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	MMSC-2001	27.04.20	01.05.20	1 week	10	0	0	0
2.	MMSC-2002	15.06.20	19.06.20	1 week	10	0	0	0
3.	MMSC-2003	31.08.20	04.09.20	1 week	10	0	0	0
4.	MMSC-2004	05.10.20	09.10.20	1 week	10	0	0	0
5.	MMSC-2005	09.11.20	13.11.20	1 week	10	0	0	0
6.	MMSC-2006	04.01.21	08.01.21	1 week	10	0	0	0

SPECIAL COUSE ON COMPUTERFOR ALL STAFF (Duration:-1 week)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	SCCA-2001	01.06.20	05.06.20	1 week	10	0	0	0
2.	SCCA-2002	24.08.20	28.08.20	1 week	10	0	0	0
3.	SCCA-2003	12.10.20	16.10.20	1 week	10	0	0	0
4.	SCCA-2004	16.11.20	20.11.20	1 week	10	0	0	0
5.	SCCA-2005	07.12.20	11.12.20	1 week	10	0	0	0
6.	SCCA-2006	11.01.21	15.01.21	1 week	10	0	0	0
TOTAL						0		

DMS INITIAL COURSE (DURATION 5 WEEKS)

SN	Name of the Courses run during the year	Course Commenced on	Course ended on	No. of Actual training days spent by trainees during the year	Quota allotted	No. of Trainees	Total Trainee days	Percent Age utilized
1.	APP DMS-SPL-2001	14.12.20	01.01.21	5 WEEKS	FREE	8	240	100%
2.	APP DMS-SPL-2002	28.01.21	26.02.21	5 WEEKS	FREE	8	240	100%
TOTAL								
