

## MEMORANDUM

( MODEL SOP- Correction Slip No.RB/MSOP/2018/08 )

General Manager has accorded approval towards the revision of Model SOP :  
Part – A: Works Matters, Item No. 5(C)(ii), as concurred by Finance vide U.O. No.  
FA (W)/42/12/Pt-XII/SOP dated 02.01.2019.

The revised delegation of powers towards the above items is as detailed in the  
Annexure (one sheet) and comes into force with immediate effect.



( M. K. Sarkar ) 11.1.19  
Sr. ADGM/MLG

For Dy. General Manager (G)

Correction Slip No. RB/MSOP/2018/08  
Z/93/G(Works)/Pt.II (Loose)

Dated : 11.01.2019

Copy circulated for information and necessary action to :-

1. DGM & Secy. to GM : For kind information of General Manager.
2. AGM : For kind information.
3. SDGM : -do-
4. All PHODs/CHODs
5. All DRMs
6. CWM/DBWS & NBQ
7. CPRO



( M. K. Sarkar ) 11.1.19  
Sr. ADGM/MLG

For Dy. General Manager (G)

Correction Slip No. RB/MSOP/2018/08 dated 11.01.2019

MODEL SOP, Part-A: WORKS MATTERS

S.No	Nature of Powers	PHOD/HOD	DRM/ADRM/SAG	Divisional Officers, Extra Divisional Officers & Officers in Headquarters	Remarks
1	2	3	4	5	6
5	(C) Single Tender  (ii) Works of specialized nature	CAO/Con Full Powers  PHODs/CHODs Up to Rs. 20 (twenty) lakh per case with prior finance concurrence subject to annual ceiling limit of Rs. 1 (one) Crore.	Nil	Nil	<p><b>Authority:</b></p> <p>1. Para-1214-A &amp; 1260 of Engg. Code along with Railway Board's letter no 2007/CE-I/CT/18 dated 7<sup>th</sup> March 2008.</p> <p>2. Railway Board Letter no F (X)II-2010/PW/1 dated 11.05.2010</p> <p>3. Works of specialized nature pertaining to Construction organization to be personally approved by CAO/CN with prior concurrence of the FA&amp;CAO/CN. This power is not to be redelegated to any other authority.</p> <p>4. 97/CE-I/CT/32 dated. 27.08.1997.</p> <p>5. For any other situations only GM has Full Powers to award work on Single Tender basis with PFA's concurrence including award of work on single quotation basis. (Personal sanction of GM is required)</p> <p>6. Bd's Letter No. 2018/Trans Cell/Policy/Pt-S dated 02.11.2018</p>
<p>Note for item 5(C) Single Tender:</p> <ol style="list-style-type: none"> <li>To be operated in times of cyclone, floods, accidents, sabotage, enemy action, explosions, cases of extreme urgency such as works or supplies necessary to safeguard life or property or repair damage to track caused by flood breaches, washaways, accidents or other unforeseen contingency so as to maintain through communication.</li> <li>Lighting, transshipment, hiring of plant, machinery, and equipment (including communication equipment) in cases listed under 1 above will be covered in this Para.</li> <li>Report to GM is necessary for incorporating it in the annexure to the PCDO</li> <li>The discretion to classify any item of work as one of extreme urgency for the purpose should be exercised personally by the DRMs.</li> <li>Finance concurrence is necessary.</li> <li>In every such case, concerned PHOD/CHOD will record the reason (s) for approving the single tender.</li> <li>Tender Committee in all such cases would be at SAG level.</li> </ol>					

  
11.1.19