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JANUARY-2013

TO

MARCH- 2013

OBJECTIVES OF THE TRAINING INSTITUTION

The Zonal Railway Training Institute, N.F.Railway at Alipurduar Junction was set up in 1958. It is 1.5 Km away from Alipurduar Junction and 7 Km from New Alipurduar Railway station. The training Institute is committed to impart training to produce organizationally effective personnel with pride in their job and faith in management and to ensure the organizational aims

DETAILS OF COURSES CONDUCTED

The training institute is imparting training to the trainees of Traffic (Transportation & Commercial), Engineering, Mechanical (Loco), Personnel Branch and Material Management disciplines in Refresher, Promotional, Initial & Special Courses. The Institute has conducted following no. of courses during last three months:

Month	No. of Courses conducted	No. of trainees attended	Capacity utilization
JANUARY-13	30	133	55.9%
FEBRUARY-13	33	328	84.9%
MARCH-13	25	157	77.05%

TRAINING METHODOLOGY

This training Institute is imparting training to adult trainees. Adult trainees prefer participation and involvement in the training process. So, the trainees are put through discussion methods, demonstrations, case studies and practical performances with the philosophy "I read – I forget, I see – I remember & I do – I understand.

CLASS ROOMS

No. of class rooms = 17, Seating Capacity = 510, Seminar Hall = 1 with seating capacity for 100 and Computer lab =1

LIBRARY

The library is complied with 5311 number of books on various subjects. Books on Assamese, Hindi, English and Bengali languages are available for the use of the trainees. Moreover, Hindi library is also functioning.

A separate library has been started w.e.f. 24.06.12. at hostel premises with Novels, Magazines, Story books & Newspapers in English, Hindi, Bengali & Assamese for the trainees

MODERN TEACHING AIDS

All class rooms are equipped with LCD Projectors, Computers, Flip Chart Boards, White & Green Alkesign Boards, Sound Systems.

MODEL ROOMS

Four Model Rooms are available (Transportation, Commercial, Engineering and Mechanical Air Brake system) for practical demonstration. In addition, 75 meters model BG track with motor operated point, including crank-handle operation facility has come up in February 2012 for practical demonstration to the trainees,

EXTRA CURRICULAR ACTIVITIES

- a) The play ground is best utilized by the young trainees almost daily to keep them selves fit through football, volley ball and cricket. Apart from this, the hostel is provided with the facility of Table tennis, Carom, Badminton and Gymnasium.
- b) Two sessions on "Art of Living" organized by VVKI/ Bangalore were held at ZRTI from 15.01.13 to 17.01.13 and from 26.02.13 to 28.02.13, in which Station Masters , Guards, Loco Pilots & Points men participated .
- c) A special training on VDU + VDU system for SM/ASM's has been started at Model Room of ZRTI w.e.f. 26.02.13
- d) Sensitizing programme on Elephants was held at ZRTI on 08.02.13 & 08.03.13 organized by Safety department of APDJ division. Trainees like LP,ALP, SM, Guard took part. Officials of forest department delivered lecture on securing of Wildlife
- e) An Workshop on Rajbhasha, Debate, Quiz etc, was held on 22.03.13.About 75 trainees along with Principal,VP, Rajbhasha Adhikari & Instructors took part.

PUBLICATION OF JOURNAL/PAPERS

- Handouts relating to important safety rules and latest changes thereon are supplied regularly to the trainees of Safety category staff attending for refresher courses. In addition, quarterly Newsletter is published regularly in the month of JANUARY, APRIL, JULY and OCTOBER.
- Hand book for Pointsman published by ZRTI on 20.03.2013.(Both Hindi & English version) .

MESSING FACILITY

The hostel mess is called Trainee mess run by a mess committee with Principal as ex-officio chairman, Hostel superintendent as secretary and monitors from each stream of trainees as members. All trainees have to pay the messing charge at prescribed rate at the time of reporting to ZRTI. In service staff may claim 100% daily allowance once messing charge is paid fully. The seating capacity of the dinning hall is 250. Separate accommodations are available for Veg & Non-veg.

RETIREMENT

Sri Sushil Tirke, Instructor (Commercial) who joined this Institution on October-2007, retired from Railway service on superannuation on 31st March, 2013

ORGANISATION OF TRAINING INSTITUTE

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CPTM



PRINCIPAL



FACULTY MEMBERS (GAZETTED & NON-GAZETTED)

FACULTY MEMBERS

	BOS	ON ROLL	VACANCY	REMARKS
GAZETED	7	6	1	Sr.AFA transferred to MLG on 19.7.10
CI	2	2	-	-
INST(O)	15	15	-	-
INST(C)	4	3	1	-
INST(E)	4	4	-	-
INST(A/C)	1	X	1	-
TOTAL	33	30	3	-

VISITING LECTURERS : -

1. MR. S.N.SARKAR – CIVIL DEFENCE/APD (for First-Aid classes)
2. DR. B. SARKER – CMP/APDJ RLY. HOSPITAL(for First-Aid classes)
3. DR. DEWRY – DMO / APDJ RLY. HOSPITAL(for First-Aid classes)
4. DR. S. PRIYADARSHI-ADMO/APDJ(for First-Aid classes)
5. DR.T.BISWAS-CMP/APDJ(for First-Aid classes)
6. SRI H. R. CHOWDHURY – ASC/ APDJ
7. SRI C. SIDDILINGAIAH- ASC/APDJ
8. SRI M.SOREN-Rajbhasha Adhikari/APDJ

PATRON: Shri Sukumar Das, Principal

EDITOR: Shri Arun Kumar Bhaumik, Chief Instructor

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