

**N . F . Railway**

Office of the  
**Sr. Divisional Commercial Manager**  
N. F. Railway , Alipurduar Junction

No: - C / CV / APDJ / DIVN / 2020

Date: 30.04.2021

To  
CPRO / Maligaon  
N. F. Railway.

**Subject:** Publication of tender notice no: C / CV / APDJ / DIVN / 2020 dated 30.04.2021 for awarding contract of GMU vending units at 'D' & 'E' category of stations over APDJ division.

**Reference:** This office tender Notice No: C / CV / APDJ / DIVN / 2020 dated 30.04.2021.

Enclosed please find herewith copy of NIT to the tender notice no: C / CV / APDJ / DIVN / 2020 dated 30.04.2021 for awarding contract of GMU vending units at 'D' & 'E' category of stations over APDJ division along with 10 (Ten) spare copies with the request to arrange publication of the Tender Notice under reference in the suitable dailies of Assam & West Bengal for three consecutive days especially in "Uttar Banga Sambad" and "Ananda Bazar Patrika".

The expenditure will be borne under the head of allocation 09-298-99. The above tender Notice will be uploaded in the website [www.nfr.indianrailways.gov.in](http://www.nfr.indianrailways.gov.in)

  
**Sr. Divisional Commercial Manager**  
N. F. Railway , Alipurduar Junction

Copy to:

1. Sec. to PCCM for kind information of PCCM / Maligaon please.
2. P.S. to CVO for kind information to CVO / Maligaon please.
3. OS to DRM for kind information to DRM / APDJ please.
4. Sr. DFM / APDJ for information with the request to depute one representative on the schedule date of opening of the tender.

  
**Sr. Divisional Commercial Manager**  
N. F. Railway , Alipurduar Junction

**NOTICE INVITING TENDER FOR AWARDDING CONTRACT OF GMU VENDING UNIT AT "D", "E" & "F"****CATEGORY OF STATIONS OVER APDJ DIVISION.**

No. C/CV/APDJ/DIVN/2020.

Date: 30.04.2021

Sr. Divisional Commercial Manager, N. F. Railway, Alipurduar Junction, on and behalf of "The President of India" invites open single packet tender in sealed cover from Partnership Firms, Companies, registered Self Help Groups /Sole-proprietor firms or any individual etc. for provision of Catering / vending facility under head type of unit at under mentioned stations on **General Minor Unit (GMU)** over APDJ Division for the tenure of **05 (Five) years** renewable after 1<sup>st</sup> year subject to satisfactory performance and payment of all dues-

SL/ No	Name of Station	Category	Type of Unit	Period of contract	Reserve Price***	Earnest Money
1.	Dalgaon(DLO) Platform No.-1	<b>D</b> <b>(NSG-5)</b>	Tea Stall-1	<b>05(five) years</b>	Rs.20,400/-	Rs.2200/-
2.			Tea stall-2			
3.	Madarihat(MDT) Platform No.-1 Earmarked for freedom fighter, war widows & widows of railway employee.	<b>E</b> <b>(NSG-6)</b>	Tea stall-2		Rs.11800/-	Rs.1300/-
4.	Gulma(GLMA) Platform No.-1		Tea Stall-1		Rs.10800/-	Rs.1200/-
5.	Sivok(SVQ) Platform No.-1		Tea Stall-1		Rs.10800/-	Rs.1200/-
6.	Bagrakot(BRQ) Platform No.-1		Tea Stall-1		Rs.11800/-	Rs.1300/-
7.	Chalsa(CLD) Platform No.-1		Tea Stall-1		Rs.10800/-	Rs.1200/-
8.	Banarhat(BNQ) Platform No.-1		Tea Stall-1		Rs.10800/-	Rs.1200/-
9.	Binnaguri(BNV) Platform No.-1	<b>D</b> <b>(NSG-5)</b>	Tea stall-2		Rs.20,100/-	Rs.2100/-
10.			Dosa Stall		Rs.21,000/-	Rs.2200/-
11.	Dhubri (DBB) Platform No.-1		Tea Stall-1		Rs.21,000/-	Rs.2200/-

Provision of (Catering Service) on **General Minor Unit (GMU)** under **unreserved** category earmarked for **Women** at APDJ Division.

SL/ No.	Name of Station	Category	Type /No of Unit	Period of contract	Reserve Price***	Earnest Money
12.	Dalgaon(DLO) Platform No.-1	<b>D</b> <b>(NSG-5)</b>	Dosa Stall	05(five) years	Rs. 21,300/-	Rs.2300/-
13.	Sivok(SVQ) Platform No.-2	<b>E</b> <b>(NSG-6)</b>	Tea Stall-1	05(five) years	Rs.9800/-	Rs.1100/-
14.	Chalsa(CLD) Platform No.-2		Tea Stall-1	05(five) years	Rs.9800/-	Rs.1100/-
15.	Banarhat(BNQ) Platform No.-2		Tea Stall-2	05(five) years	Rs.9800/-	Rs.1100/-

\*\*\*The license fee will be same for the first three years and from the fourth year it will be enhanced by 10%. License fee for the fourth and fifth year will remain same.

Continuation on page-2

30.04.21



1. The scope of Work, Terms and conditions of the work is provided in Section A of Standard Bidding Document.
2. The tender form shall be obtained from the office of the Sr. Divisional Commercial Manager, N. F. Railway, Alipurduar Junction, on any working day on demand between **10.00 hrs to 17.00 hrs from 07.05.2021 to 07.06.2021** on production of an application accompanied by money receipt issued from Commercial Supervisor, Booking Office/Chief cashier, Alipurduar Junction. The cost of tender paper shall be **Rs.1000 (Non-refundable)**.
3. Bidder can hold only **05 minor catering units over APDJ division**, so each bidder shall bid for maximum **05 nos. of minor catering units**. If bidder has already in possession of some minor catering units over APDJ division then bids will be accepted from such bidders for rest of the minor catering units to achieve the maximum limit of **05 minor catering units within APDJ division**.
4. **Earnest Money (EMD):** Earnest money amount has been mentioned above separately for each unit at stations. The tender form must be accompanied with Earnest Money (EMD) to be deposited and attached through demand draft drawn in favour of PFA /N. F. Railway / Maligaon, issued by any nationalized Bank or in cash deposited to Commercial Supervisor/Chief cashier, Alipurduar Junction and a Money Receipt enclosed in original with the tender papers. In case, the tenderer withdraws his offer or fails to undertake the contract after acceptance of his/their tender, their Earnest money deposited in full shall be forfeited. No Interest will be allowed on earnest money deposited. The Bid must be accompanied by Earnest Money of amount against each unit mentioned above in form of Demand Draft drawn on any Scheduled Bank in India. Earnest money of successful bidder shall be adjusted with security deposit and earnest money of the unsuccessful bidder will be refund to their bank accounts after finalization of contract.
5. **Receipt of Bids:** Sealed Bids should be dropped along with requisite documents/certificate mentioning the name, type of unit and station in the Tender Box kept in the chamber of Divisional Commercial Manager, N.F.Railway, Alipurduar Junction. The sealed tenders will be dropped upto **15:00 hours of 08.06.2021**. The Tender Box will be opened at **16.00 hrs of 08.06.2021** in the chamber of Divisional Commercial Manager, N.F.Railway, Alipurduar Junction in presence of representative of Sr. Divisional Finance Manager/ N.F. Railway, Alipurduar Junction and bidder's representative, who choose to attend. For this, an authority letter of the firm is required. The onus of dropping the bid in the box lies with the bidder. The tenders received after the time and date specified above, shall not be accepted. Amount quoted for tender in price BID sheet should be legibly written in Ink both in Figure and in words. The tender received after the date and time as mentioned above will not be accepted under any circumstances.
6. **Eligibility Criteria:** The eligibility criteria of the bidder shall be as under -
  - i) **Legal status of the bidder(essential)** The bidder should be either Individual/Partnership Firm registered under the Partnership Act, 1932/Company incorporated under the Companies Act, 1956/registered Co-operative /registered Self Help Group /Sole-proprietor firm. (Duly notarized Partnership Deed/Certificate of Incorporation/registration certificate should be enclosed)
  - ii) **Experience of Catering Business(essential)**- Minimum three years of experience in Catering business to be supported by turnover (Income Tax Return/Bank Statement) in that business for the last three years duly certified by Chartered Account.
  - iii) **Minimum Annual Turnover (mandatory)** The Bidder should have a minimum annual turnover of **3 times of Indicative License Fees** in any one of three preceding financial years for **D category** stations and the Bidder should have a minimum annual turnover of **2 times of Indicative License Fees** in any one of three preceding financial years for **E category** stations.
  - iv) The bidder shall submit the relevant information in Annexure 5 for previous three financial years i.e. **2018- 2019, 2019-20, 2020-21** and current year audited balance sheet duly certified by the Chartered Account as per SBD chapter-03 of section-A.



- v) **Solvency-** The bidder shall submit documents as an affidavit stating that the bidder is solvent, in the case of individual, as per format at Annexure-4 of SBD.
- vi) **Additional Mandatory Requirements-** The bidders shall comply all additional mandatory requirements as enlisted at Annexure-2, Chapter 1 of Section B of the Bid document. This includes Permanent Account Number, GSTIN Registration, FSSAI etc.
7. **Selection procedure:** The selection of the successful highest bidder shall be done as per procedure mentioned at **Chapter -02 of section-B of the SBD.**

8. Railway reserves the right to accept the work in full or part or reject the tender in full or part without assigning any reasons. **Conditional offers will summarily be rejected.** The tender documents will also be available in N.F. Railway website i.e. [www.nfr.indianrailways.gov.in](http://www.nfr.indianrailways.gov.in) during the above mentioned period & same can be downloaded from 07.05.2021 onwards and may be used as tender documents for submitting the offer with requisite post of tender document amounting to Rs. 1180/- including GST inform of Demand Draft drawn in favour of PFA/N.F.Railway/Maligaon. Detailed terms and condition of this tender will be available in tender papers/documents/forms as per SBD. No tender will be accepted downloaded from website without submission of earnest money and cost of tender document.

9. **License fee:** The Successful highest eligible bidder shall have to pay the offered rate for functioning of vending unit (as license fee) for the first year at a time to the administration within 15 (Fifteen) days from the date of issue of LOA (Letter of Acceptance). The license fee from 4<sup>th</sup> year shall be escalated 10% on the license fee of preceding year (3<sup>rd</sup> year). The license fee for 4<sup>th</sup> and 5<sup>th</sup> shall remain same. The licensee will be required to pay all the charges as per the contract agreement and all statutory duties/charges/levies/taxes, etc. (including GST) would also be borne by the licensee as and when due or whenever any new tax is notified.

The annual license fee shall be payable in advance for each year 15 days period to the commencement of each year of the license from second (2<sup>nd</sup>) year onwards. For any delay, 18% interest per annum shall be charged up for the number days of default. Railway reserves the right to terminate the license, in case the licensee fails to make payment within 90 days of the due date.

10. Detail terms & conditions shall be available in bid documents and item to be sold shall be decided and approved by the competent authority as per Railway Policy in vogue.

11. **SCHEDULE OF TENDER :**

- (i) Date of Commencement of sale of tender forms/papers: **07.05.2021**
- (ii) Last Date of issue of tender forms/papers : **07.06.2021**
- (iii) Last date & time for dropping of sealed cover (tender) : **15:00 hrs. of 08.06.2021**
- (iv) **Validity of offer: 90 days from the date of opening of tender box.**
- (v) Time and date for opening of sealed tender box: **16: 00 hrs of 08.06.2021** (\* if due to any reason, the date of opening is declared as holiday the tender will be opened on next working day at same time & place)
- (vi) Location of tender box for dropping of sealed tender forms: **Tender box shall be available at Divisional Railway Manager (Commercial ) office , Alipurduar Junction.**

  
Sr. Divisional Commercial Manager  
N.F.Railway/Alipurduar Junction.