

NORTHEAST FRONTIER RAILWAY

Office of the
General Manager(P)
Maligaon, Guwahati - 11

NOTIFICATION

No. E/254/SEL/INST/STC/C&W/M

Dated: 16.01.2024

To,
DRM(P)/KIR,APDJ,RNY,LMG,TSK
CWM/NBQS, DBWS
Principal, STC/NBQ

Sub: Selection for the post of Sr. Trade Instructor for STC/NBQ

It has been proposed to hold a selection for filling up of the following ex-cadre post in STC/NBQ.


S N	Category	No. of posts	Department	Cadre from which options can be submitted	Candidates who are eligible to apply
1	Sr. Trade Instructor in Level - 6 of 7 th CPC	1(one)	Mechanical	C&W and WS	(i) JE in Level - 6 of 7 th CPC (ii) Sr. Tech in Level - 6 of 7 th CPC of following trade viz. Welder

Eligibility Conditions:

- (i) Age of the applicants should not be above 55 years as on the date of notification. (RBE No. 04/2021)
- (ii) Applicant should be a good communicator, having good academic background, preferably with practical experience in teaching and having capacity to prepare course material, etc.
- (iii) Staff fulfilling the criteria as per above table will only be eligible to apply.

Selection Process:

- (i) The selection will be held in the form of written test (75 marks) and Classroom Lecture Trial (25 marks) in terms of Railway Board's letter No. E(NG)1/2017/PM 1/11 (RBE 79/2019) dated 13.05.2019. The selection process will evaluate the knowledge as well as communication skill of the candidates as both are required for the post of Instructors.
- (ii) The written test will be 100% Objective Type. All the questions will be of multiple choice only. There will be negative marking @ 1/3 mark for a wrong answer.
- (iii) All candidates who score not less than 60% marks in the written test (professional ability) will be called for classroom lecture trial and the final panel will be drawn in


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the order of merit from amongst those who secure a minimum of 60% marks in the professional ability and 60% marks in the aggregate.

Tenure:

- (i) The normal tenure for the post of Instructor will be 05 (five) years as per RBE No. 04/2021. However, the administration reserves the right to repatriate any Instructor at any time even before completion of tenure without assigning any reason on administrative ground.

Teaching Allowance:

- (i) 12% of Basic Pay. (as per Board's letter No. E(MPP)2012/3/28 dated 06.10.2017)

The other terms and conditions to appear for this selection are as under:

1. The post of Instructor is ex-cadre tenure post, filled on voluntary basis and no rule of reservation is applicable.
2. Selected employee will not be allowed to decline the post, if once selected.
3. Lien of the selected employee will be maintained in his/her parent cadre.
4. On completion of tenure in ex-cadre post, staff concerned will have to be posted to the Cadre Post and she/he will become eligible for consideration for another Ex-Cadre Post after a minimum mandatory cooling period of 01 (One) year in the Cadre Post.
5. Cooling period of 01 (one) year will be counted from the date of joining to a Cadre Post (after being repatriated from Ex-Cadre post).
6. In case an employee working in a tenure/ex-cadre post, is repatriated to his/her parent cadre on administrative ground before completion of tenure of the ex-cadre post, due to poor performance, etc. he/she will be eligible to apply for ex-cadre post again only after completion of 01 year cooling period.
7. Staffs, who are working in the ex-cadre post, will not be eligible for applying for another notified ex-cadre post of same level. However, he/she may apply for the notified ex-cadre post of higher level and on his/her selection/joining to the higher grade ex-cadre post, he/she will serve in the new ex-cadre post only for the remaining period of that tenure (remaining period of 5 yrs (tenure of ex-cadre post) minus period spent in ex-cadre lower grade post).
8. Staff serving in ex-cadre post (in Level-6), if promoted in their parent cadre (in level-7), they will be released from the ex-cadre posts to effect their promotion in their parent cadre. Further, staff (Level-6) serving in ex-cadre higher grade post (in Level-7), if promoted in their parent cadre (in level-7), they may effect their promotion in the ex-cadre posts.
9. Staff against whom D&AR / SPE & Vigilance case(s) is/are pending will not be eligible for applying for notified ex-cadre post(s).

10. Candidates selected for the post of Instructor is not allowed any pay fixation benefit, but allowed to draw Teaching Allowance admissible as per extant rules in force.
11. The Instructor will be repatriated to the parent cadre at least 6(six) months prior to superannuation.
12. Any matter not mentioned herein above will be dealt with as per Railway Board's provision.
13. Those staff who are eligible in terms of the conditions stipulated above should submit their application in the prescribed proforma enclosed as "Annexure - A" duly forwarded by their controlling officer to the respective **Personnel Officers**. The filled up applications should be scrutinized properly with the service records to avoid any factual errors and future complications. The applications should also be signed by the controlling officer with official seal and should have the counter signature of the concerned cadre controlling Personnel Branch Officer or Officer who deals with P/Case & Service records.
14. The copy of the syllabus for the written examination for categories is enclosed as in Annexure 'B'.
15. Schedule of the Selection

Last Date of receipt of Application at HQ	26.02.2024
Date of publication of List of Eligible Candidates	01.03.2024
Tentative Date of Written Examination	02.04.2024

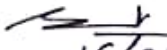
16. It may please be noted that the controlling officers, Head of the Units have no discretion to entertain any application beyond the last date. While forwarding the application to Head Quarters office the authorities signing should invariably affix the date under signature.
17. Applications received in this office after expiry of last date will not be entertained and will be summarily rejected. NO PIECEMEAL FORWARDING OF APPLICATIONS SHOULD BE RESORTED TO under any circumstance.
18. No ineligible applications should be forwarded. The authorities should check the correctness of all the particulars of the applications, including age of the applicant with the service register and other relevant records and certify the correctness of each item of the application. Without such certification, applications received will be summarily rejected and the responsibility will be fixed for incorrect or incomplete certification. **While forwarding applications Sr.DPO/DPO Branch controlling officers should take a special care/note that the application must be forwarded through cadre P/Branch only after verification of details and Counter signature of controlling officer, otherwise application will be rejected.**
19. Those who are on leave/ deputation outside Northeast Frontier Railway should also be notified and it is their responsibility to coordinate at every stage and submit application well in time.
20. All the applicants may keep themselves in readiness to appear for the written examination for which dates will be advised shortly.
21. There will be only one written test and no supplementary test will be held subsequently for any category/ post under any circumstances.

22. Please give wide publicity of this notification amongst the staff working under you and make all efforts to invite application from the eligible staff besides displaying this notification on the Notice Board and other conspicuous places of your office.
23. The applicants may also visit website www.nfr.indianrailways.gov.in for notification, syllabus and application form. Application without proper certification from the respective cadre personnel officer will be rejected. **Website navigation is as under:**

General Info ⇌ Departments ⇌ Personnel ⇌ Notice Board

THE ABOVE FEATURES MAY SPECIALLY BE MENTIONED IN THE NOTIFICATION ISSUED BY THE RESPECTIVE DIVISION.

** An immediate, time bound action may be taken by the controlling officer by deputing the staff, considering the fact that THE TRAINING PROGRAMME IS NOT HAMPERRED.


16/01/24
(Sumit Deb)

Asstt. Personnel Officer/Mech.
For General Manager (P)/MLG

Copy to :-

1. PCME/NFR
2. CWE/NFR, CRSE/MECH/NFR
3. Sr.DME/KIR, APDJ, RNY, LMG, TSK:- It is requested to send the DAR clearance of the staff working under them, who apply for the post of instructor along with applications in consultation with the respective Sr. DPOs/DPOs.
4. Sr.DPO/DPOs/KIR, RNY, APDJ, LMG, TSK:- The applications received from the staff should be checked and the checking authority should put his signature and designation under each application as a token of checking. In case of NIL application, Sr. DPO/DPO/IC to send a NIL report along with the copy of the notification issued by the division.
5. GS/NFRMU, GS/NFREU


16/01/24
For General Manager (P)/MLG

(Carefully read all instructions as mentioned in the notification No. E/254/SEL/INST/STC/C&W/M dated 16.01.2024 before filling up of this application)

APPLICATION

FOR SELECTION TO THE POST OF SENIOR TRADE INSTRUCTOR AT STC/NBQ

1	Name (as per service register)	:	
2	Designation	:	
3	Emp No. / NPS No.	:	
4	Station / Division / Unit	:	
5	Present Basic Pay & Level as per 7 th CPC	:	
6	Date of Birth (dd-mm-yyyy)	:	
7	Date of Appointment (dd-mm-yyyy)	:	
8	Age as on date of notification in completed years (applicants should not have completed 55 years of age as on date of notification)	:	
9	Date of regular promotion to the present grade*	:	
10	Date of regular entry in to the immediate lower grade (Date and grade to be mentioned)*	:	
11	Academic Qualification	:	
12	Technical Qualification with class / distinction (clearly indicating branch/discipline/trade of qualification)	:	
13	Knowledge of Computer Application	:	
14	Whether UR/SC/ST/OBC	:	
15	DAR/SPE/VIZ Case pending, if any	:	
16	Have you worked on Ex-Cadre posts earlier? If Yes, provide details of last posting.	:	

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17	Have you worked as Instructor earlier? If yes, provide details thereof.	:	
18	Particulars of field experience in detail		
	From	To	Post held
			Division / Unit
19	Particulars of experience in workshops in detail (if applicable)		
	From	To	Post held
			Division / Unit
20	Remarks, if any		
21	Mobile No & E-Mail		

***NOTE: Adhoc promotion should not be taken into account**

I declare that the particulars furnished above are correct to the best of my knowledge and belief. If any of the above furnished information is found incorrect/false, my candidature for the selection shall be liable to be cancelled at any stage.

Date:

Place:

Signature of the Applicant

Certification by the Administration

Forwarded to PCPO/MLG: The particulars furnished above by the employee have been verified and found correct and the conditions mentioned in the notification have been fulfilled by the candidate.

Signature of the Controlling Officer of the department	
Name	
Designation & Office	
Date	
Office Seal	

Signature of the Personnel Officer	
Name	
Designation & Office	
Date	
Office Seal	

[Signature]
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**SYLLABUS FOR SELECTION OF SENIOR TRADE INSTRUCTOR (STI) AT
STC/NBQ**

COMMON FOR ALL TRADES:

1. Mathematics
 - Area, Volume, Percentage, Conversion, Clearance, etc.
 - Logarithms, Geometry, Mensuration, Trigonometry.
2. Science
 - Heat & Temperature, Light & Sound
 - Metal & Non-Metal, Timber, Rubber, Paint, Plastic, Lubricants, Fuels, etc.
 - Forces, Work, Power, Energy, Friction, etc.
3. Engineering
 - Measuring tools, Common tools, Precision tools, Hand tools, Gauges.
 - Limit, Fit, Tolerance, Normalizing, Annealing, Hardening, Tempering, etc.
 - Engineering drawing conventional symbol, Geometrical construction, Projection, Free hand sketch, sectional views.
4. Establishment
 - Organizations functions, Leave Rule, Pass Rule, HOER, D&AR, Service conduct rule, Factory Act.
5. Rajbhasha (Optional Question upto 10 marks)
 - Knowledge about Rajbhasha Rules & Regulations, Classification of different zones.
 - Measures taken to develop use of Hindi.

PROFESSIONAL TRADES:

A) WELDER

- (i) Knowledge of Welding Technology.
- (ii) Various types of welding-Arc, CO₂, Tig welding etc.
- (iii) Aluminum & Cast iron welding- Joint preparation, crack arrester, gauging, pre and post heating, welding procedure and test.
- (iv) Gas cutting process- cutting equipment, flames, gas cutting of panel patch, underframe members.
- (v) Classification of electrodes, types of electrodes used in welding.
- (vi) Various types of tools used for welding, safety in operation.
- (vii) Welding inspection & testing.