

N.F.Railway

Office of the
General Manager (P)
Maligaon, Guwahati- 11
Dated:- 06/11/2023

No. E/260/123/ (W)

To,

Secy. to GM/MLG, Secy. to GM/Con/MLG, Secy. to AGM/MLG
All PHOD's/CHOD'S/HOD's.
Chairman RRB/GHY, Addl. Register/RCT/GHY, Chairman RRC/GHY
Dy. MRA/HQ, Dy. CPO/Con/MLG, Dy. CMM/PNO, MD/CH/MLG,
Dy. CE. BR. Line/MLG, ASTE (WS)/PNO, APO/CON/MLG
Principal/NVPRHSS & RHSS/Maligaon
Principal/Training Centre/S&T/PNO
GS/NFREU/PNO, GS/NFRMU/PNO
GS/AISCTREA/MLG, GS/NFROBCEA/MLG & GS/NFRPFA/MLG

Sub: - Pursuing Higher Technical/professional Education by Girl/Male children of railway employees in Level-4 & below for the year 2023-2024.

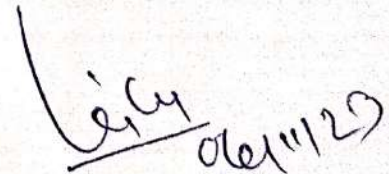
Applications are invited from Non-gazetted Railway employees in pay matrix **level-4 & below** of HQ unit, Construction Organization, MD/CH/MLG, Dy. CMM/PNO, Railway School at MLG, Dy. CE/Br. line/MLG, Principal S&T Training School/PNO whose children pursuing Higher Technical/professional diploma/degree courses for grant of scholarship for 2023-2024.

The non-gazetted railway employees **Level-4 & below** who fulfil eligible criteria may send their application to the Secretary/CSBF as enclosed format herewith along with required scanned documents in PDF format only thro google link <https://forms.gle/pqhitPVJznSi1bLq9> on or before **29-12-2023**.

Application received without required documents will summarily be rejected. This may be widely circulated amongst the staff positively so that the benefit of SBF assistance may be availed by the eligible staff.

NOTE :-THIS MAY PLEASE BE WIDELY CIRCULATED

DA:- Two format


(A. K. Bastia)
APOW

For General Manager (P)/MLG

**PROFORMA FOR THE MALE/GIRL CHILD OF LEVEL- 4 & BELOW RAILWAY EMPLOYEE
PURSUING HIGHER EDUCATION FOR THE YEAR 2023-2024 (ONLY HQ/MLG)**

PARTICULARS OF EMPLOYEES

1	Name in full (block letter)	
2	Designation	
3	Working under	
4	Present pay & pay level	
5	Whether SC/ST/OBC/UR	
6	P. F. number	
7	Date of birth	
8	Date of appointment	
9	Date of retirement	
10	Mobile number of employee	
11	Railway phone number	
12	Bank Details	Name of Bank
		Branch Name
		Account No
		IFSC
13	Name of children who are already in receipt of scholarship from SBF, if so give details particulars	
14	Upload Application form in Google Link	https://forms.gle/pqhitPVJznSi1bLg9

A. I Sri/Smt. _____ do hereby declare that I have not submitted any other application for ward for higher technical/professional education in the current session except this two and no higher technical/professional education was sanctioned for third ward in previous years which is continuing till now.

B. I also declare that all the particulars given above are correct to the best of my knowledge and all responsibilities lie upon me in case of any particulars mentioned herein are found false or wrong.

Signature of the applicant

Certified that the particulars of the employee furnished above are true to the best of my knowledge and he/she is not getting any other scholarship in favour of the students concerned from Railway and it is also certified that no other application of the employee for benefit of any kind of scholarship from Staff Benefit Fund in favour of children have been forwarded.

Signature of the Controlling Officer
with Office seal and date

The following documents to be enclosed:-

1. Xerox copy of admission receipt of College/Institution.
2. A copy of current family declaration duly countersigned by controlling officer.
3. Last salary slip (photocopy). 4. PAN card (photocopy).
5. Front page of bank pass book (photocopy)
6. Xerox copy/copies of the Mark sheet/Certificate of the student for the last passed examination.

- N.B.:- 1. Applicant may be submitted thro Google link <https://forms.gle/pqhitPVJznSi1bLg9>
 2. Last date of submission of application: 29-12-2023.
 3. Self attestation in the xerox copy/copies are mandatory.
 4. Non-submission of any of the documents as mentioned above, the case cannot be processed further.

Life

**PROFORMA FOR THE MALE/GIRL CHILD OF LEVEL- 4 & BELOW RAILWAY
EMPLOYEE PURSUING HIGHER EDUCATION FOR THE YEAR 2023-2024.**

PARTICULARS OF STUDENT

1	Name in full (block letter)				
2	Whether SC/ST/OBC/UR, if so specify the caste or tribe				
3	Sex				
4	Relationship with employee				
5	Name of Technical/professional diploma/degree Course pursuing				
6	Full name and address of the college/institution				
7	Date of admission of the student in the college/institution				
8	Duration of the course applying for	_____ years			
		From		To	
9	Month and year of commencement of the current semester/session of the course	From		To	
10	Whether the institution where the student is studying, is recognized by the Government. If so, Authority thereof such as letter of recognition or any other documents				
11	Whether the student has applied or already enjoying any education concession or scholarship. If so, give details of the nature of concession/ scholarship, amount, duration, sanctioning authority				

It is certified that the claim of amount for the period was not claimed earlier through any other bill.

Signature of the employee in full

CERTIFIED THAT THE PARTICULARS OF THE STUDENT FURNISHED ABOVE ARE CORRECT

Office seal of the
Institution and date

Signature of the Head of the
Institution with seal

Leis