

**Northeast Frontier Railway**

Office of the  
General Manager (P)  
Maligaon, Guwahati-11  
Dated 04.01.2020.

No. E/NFR-HQOPERS (STFM)/274/2020(35640)

To,

GM/CON/MLG, PFA/MLG,  
PCSTE, PCME, PCOM, PCMD, PCEE, PCE, PCCM, PCMM, PCPO, CVO  
MD/CH/MLG, DGM (G)/MLG, Sr. DMO/GHY, ACHD/GHY  
Sr. DME/Dsl./NGC, Sr. CDO/GHY, Dy. CMM/PNO, Dy. CE/Br. Line/MLG,  
Sr. DEN/C/MLG, Sr. DSTE/MLG, Sr. DEE/GHY, Sr. EDPM/MLG,  
DSTE/Tele/MLG, DEN/GHY, DEE/MLG, Dy.CSTE/S&T/WS/PNO.  
ADRM/GHY, ADME/NGC.

**Sub: - Option for filling up of 02 (Two) vacancies (UR-2) of Motor Vehicle Driver Gr. III in pay matrix level-2 for S&T Department (HQ Unit).**

It has been decided to fill up the following vacancies in the category of Motor Vehicle Driver-III against promotional quota in Level-2 [7<sup>th</sup> CPC] as under:

Category	No. of Posts.	Reservation as per PBR		
		UR	SC	ST
<b>Motor Vehicle Driver Gr. III</b>	02	02	X	X

The scope of option is extended to all the erstwhile regular Group D staff of all department of Head Quarter [HQ] and PNO-MLG-GHY-NGC area & also Construction Organization fulfilling the prescribed eligibility condition as mentioned below:

**[A] Eligibility condition:**

- The staff must possess **educational qualification of class VIII passed or above.**
- Staff must have **02 years of regular service** in the Level-1. [Substitute cannot apply].
- Staff should **possess valid Driving License for LMV/HMV.**
- Must have knowledge to read Metric Scale, English letters, numerals, understand simple sketches and have knowledge of names and different functions of various parts of the vehicle to which he/she is assigned.
- Must **be able to drive the Motor Vehicle** to which he/she is assigned.
- Must be familiar with road signs, safety rules and road regulations.

**[B] Selection criteria:**

The eligible staff will be **selected through Trade Test and their Promotion/Posting will only be considered after passing the Medical Fitness** of prescribed categories for Motor Driver i.e. **in B/1.**

Options are to be submitted in the **enclosed proforma** attaching duly self-attested copies of Educational certificate, Valid Driving License etc. Last date for exercising option is **05-02-2021.**

The eligible staff should **submit their option in the enclosed format** to their respective section-in-charge who will forward the same **to this office within 10-02-2021 in a bunch.** No option will be entertained after the stipulated date mentioned above for any reason what-so-ever. The concerned Officers/Section-in-charge/Shop-in-charge is requested **to give wide publicity amongst the staff.**

Options should be sent in one bunch with the approval of respective controlling Officer duly verifying the service particulars from their SRs along with Last 03 year APARs and DAR clearance. The employees working in construction organization **should have the lien in HQ or PNO-MLG-GHY-NGC area** and their applications should be forwarded with the condition that employee should be spared from GM/Construction, if selected.

DA:- Proforma of the application.

  
04/01/2020  
(Amit Kumar)

Assistant Personnel Officer/Mech  
For General Manager (P)/MLG

**Option for the post of Motor Vehicle Driver Grade -III**

**PROFORMA**

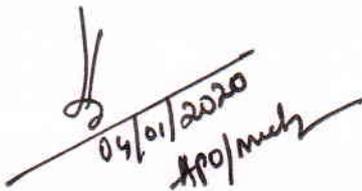
Please affix your recent passport size photograph duly certified by controlling officer

1. Name in full In block letter :- \_\_\_\_\_
2. Present designation :- \_\_\_\_\_
3. Pay matrix level (as per 7<sup>th</sup> CPC):- \_\_\_\_\_
4. Employee No. (PF/NPS No.) :- \_\_\_\_\_
5. Working under :- \_\_\_\_\_
6. Lien fixed at :- \_\_\_\_\_  
(Applicable for staff working in Construction Organization)
7. Date of Birth :- \_\_\_\_\_
8. Date of regular appointment in Railway service:- \_\_\_\_\_
9. Educational qualification :- \_\_\_\_\_
10. Community :- \_\_\_\_\_
11. Whether having Driving License for driving both LMV/HMV :- \_\_\_\_\_
  - a. License valid up to :-.....
  - b. License issued by :- .....
  - c. Date of issue of License: - .....(Please attach self attested copy of the license)
12. Driving experience if any:-  
(Please attach supporting documents, if any)
13. Mobile No. ....
14. E-mail ID:- .....

Date:

\_\_\_\_\_  
Counter signature  
of the controlling officer  
with seal

\_\_\_\_\_  
Signature of the applicant  
Designation:  
Working under:

  
04/01/2020  
Apo/much